



CONTRACTORS REGISTRATION BOARD

ANNUAL REPORT AND ACCOUNTS FOR THE FINANCIAL YEAR 2023/24

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May 2025

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List of Abbreviations

MIS	-	Management Information System
DPs	-	Development Partners
CRB	-	Contractors Registration Board
PPRA	-	Public Procurement Regulatory Authority
SSTP	-	Sustainable Structured Training Program
JV	-	Joint Venture
CIMIS	-	Computerized Integrated Management Information System
CAF	-	Contractors Assistance Fund
OHS	-	Occupational Health and Safety

1.0. REGISTRAR'S REPORT

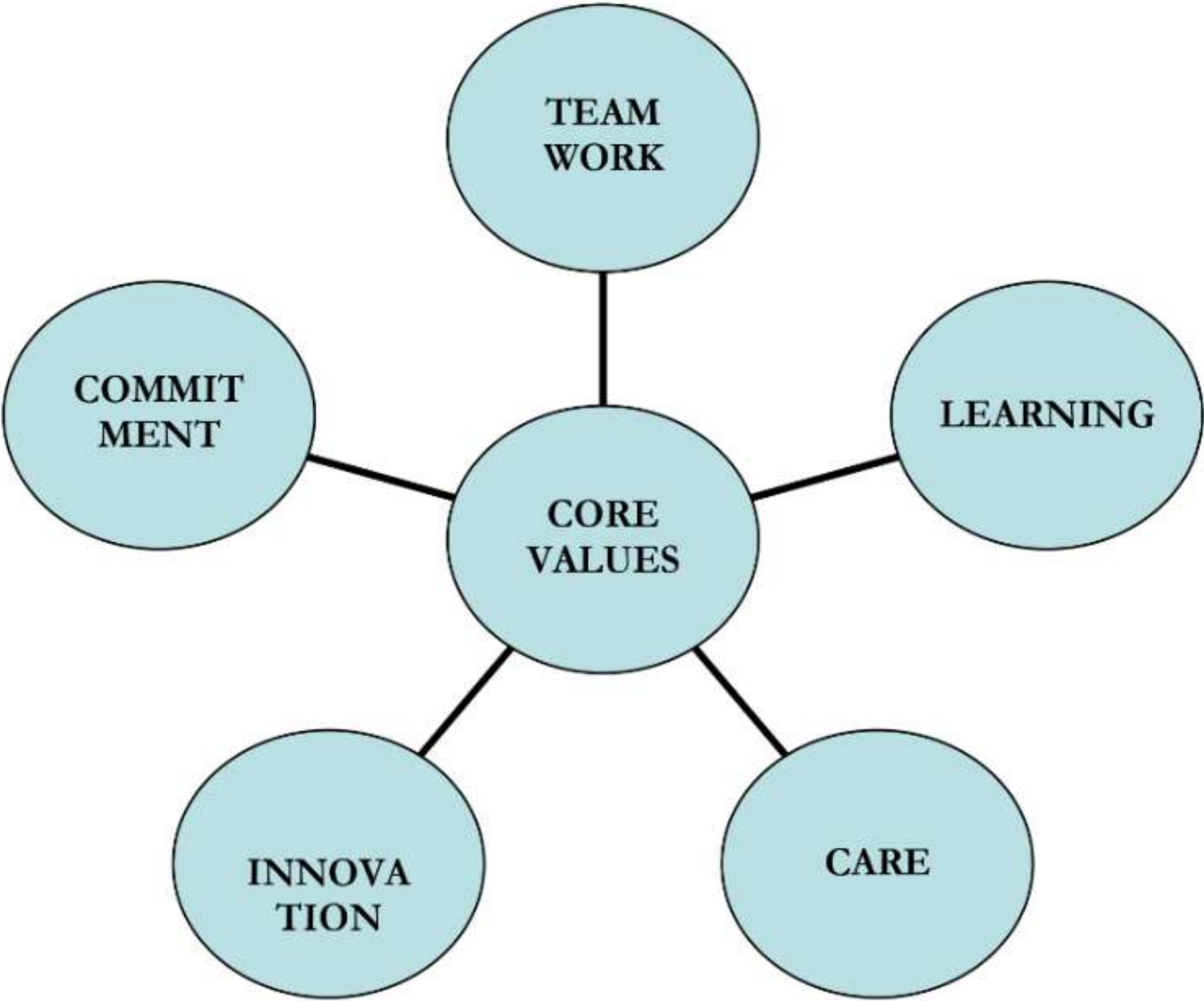
1.1. Overview

The Contractors Registration Board (CRB) was established by the Contractors Registration Act CAP 235, (RE) 2002. The Board is a regulatory body charged with the responsibility for Registration, Regulation and Development of Contractors in Tanzania mainland. The Board has its head office located at Mkandarasi Place, Plot No. 5, Block A, NCC Link, 41104 Tambukareli Dodoma and Zonal Offices in Dar-es-Salaam, Mwanza, Mbeya, Dodoma and Arusha Regions.

The corporate functions of the Board can be summarised as follows:

- ❖ To register local and foreign contractors in the Construction Industry
- ❖ To regulate the activities and conduct of contractors in the Construction Industry.
- ❖ To set criteria for registration of contractors in different classes and review these criteria from time to time.
- ❖ To verify and ensure that all construction works are being undertaken by registered contractors
- ❖ To ensure that all construction works comply with governing regulations and laws of the country
- ❖ To review the performance of registered contractors from time to time.
- ❖ To develop skills and capacity of Local Contractors.
- ❖ To liaise and interact with both local and international professional boards and associations.
- ❖ To publish and disseminate information related to the Construction Industry
- ❖ To register construction projects for the purpose of regulation
- ❖ To settle disputes or complaints amongst contractors themselves and their employees, consultants, suppliers, manufacturers or clients presented to the Board.

1.2. Mission, Vision and Core Values of the Board



TEAM WORK



We believe in teamwork in overcoming challenges and achieving corporate objectives

LEARNING



We believe in lifelong learning. We upgrade our skills and knowledge so that we can give our best to those we serve

CARE



We show concern for one another's wellbeing and appreciate each other's contribution

INNOVATION



We seek new and creative ideas to improve our products and services

COMMITMENT



We are committed to offer the highest professional standards in delivery of our services to satisfy our customers.

1.3. Corporate Governance

CRB continues its commitment to good corporate governance and has put in place various self-regulatory and monitoring mechanisms to achieve this objective. The Institution is led by a Board of Directors who have the responsibility of providing strategic guidance to Management. This entails the approval of annual activities and financial plans and budgets in accordance with its Strategic Plan 2023/24-2027/28, monitoring of Strategic Outputs, Financial Performance and Internal Control procedures and reviewing CRB's performance and its levels of responsibility and accountability as a public body. The Board of Directors is guided by the Board Charter.

1.4. The Board of Directors

CRB Board Members are appointed by the Minister responsible for works, for a period of three years and are eligible for reappointment upon completion of their tenure. The Board Members are representatives of various Stakeholder's Groups as stipulated in the Contractors Registration Act and are appointed based on their range of complimentary knowledge and skills, public and private sector experience and understanding. The Board of Directors for the financial year 2023/24 comprised of the following members: -

CRB BOARD OF DIRECTORS



ENG. JOSEPH M. NYAMHANGA
BOARD CHAIRPERSON

Eng. Joseph Nyamhanga is an Independent Consulting Engineer. He holds Bachelor of Science in Civil Engineering and Master of Infrastructure Planning. He has served the civil service in various positions including Permanent Secretary for the Ministry of Works and Permanent Secretary for the PORALG. He is currently a retired Permanent Secretary.



ENG. FARIDA K. MAWENYA
BOARD VICE CHAIRPERSON

Eng. Farida Mawenya is the registered Consulting Engineer. She holds a Master of Science Degree in International Construction Management from the University of Bath, and Bachelor of Electronic and Electrical Engineering. She is a Managing Director of Design Incorporated Limited, a Consulting firm in Electrical and ICT Services. She is a member of ACET and a Fellow member of IET.



CPA. RHOBEN NKORI
BOARD REGISTRAR

CPA. Eng. Rhoben Nkori is the Registrar of the Board. He holds MBA Finance, FCPA (PP), Bsc. Mechanical Engineering

CRB BOARD OF DIRECTORS



MR. ANDREW W. MASSAWE
BOARD DIRECTOR

Mr Andrew Massawe is an IT expert. He Holds an MBA (Tech Management), Post Grad (Comp Science) and Bsc (Hons)



Prof. ENG. JOHN BURA
BOARD DIRECTOR

Prof. Eng. John Bura is a Honorary Professor for the Academic Union Oxford. He is a Professional Engineer holding a Master degree in Mechanical Engineering and Naval Architecture. He is the Chief Executive Officer of BQ Contractors Ltd a Class One Mechanical, Civil, Building and Electrical Contracting Company



QS. SUMA S. MWAITENDA
BOARD DIRECTOR

Qs. Suma Mwaitenda is a Professional Quantity Surveyor and an Arbitrator. She Holds a Masters in Engineering Management and a Bachelor of Science degree in Building Economics. Suma works as an Assistant Lecturer in the Building Economics department, school of Architecture Construction Economics and Management (SACEM) at Ardhi University (ARU). Currently Suma is the President of the Women in Africa Sustainable Infrastructure Mobility (Women in ASIM) and Vice President of the Tanzania Institute of Quantity Surveyors (TIQS)

CRB BOARD OF DIRECTORS



DR, ARCH STEVEV A. MASANGIA
BOARD DIRECTOR

Dr. Arch Steven Masangia is a Professional Architect. He Holds a Doctorate of Philosophy in Business Administration. Diploma in Building Design. He is a Managing Director of Ebenezer Destefanos Co. Ltd. A company dealing with Construction, Hotels and Supplies



ENG. LIBERATHA R. ALPHONCE
BOARD DIRECTOR

Eng. Liberatha is a Professional Civil Engineer. She Holds an Msc in Urban Management and Development with Specialization in Managing and Financing Urban Infrastructure and BSc in Civil and Transportation Engineering. She is the Assistant Director of Urban Roads in the Ministry of Works



MS JULIANA E. MUNISI
BOARD DIRECTOR

Ms Juliana E. Munisi is a Principal State Attorney. She holds a Masters of Laws. She is Deputy Executive Secretary, Law Reform Commission of Tanzania.

CRB BOARD OF DIRECTORS

1.6 Board of Directors Activities during 2023/24

Board Meetings

The Board meets once in every two months, with additional meetings convened as and when necessary.

During the financial year 2023/24, the Board and its committees met to discuss, decide and approved annual activities and financial plans and budgets in accordance with its Strategic Plan 2022/23-2027/28, monitoring of Strategic Outputs, Financial Performance and Internal Control procedures. The Board committees act on behalf of the Board to direct the management effectively and accelerate the decision making process. The two Board committees are: Finance, Audit and Risk Management Committee and Technical Committee.

The Board, during the financial year 2023/24 held six (6) Ordinary Board Meetings and there was no any Extraordinary Board Meeting.

1.7 Finance, Audit and Risk Management Committee

The Board was assisted by Finance, Audit and Risk Management Committee whose mandate includes inter alia;

- ❖ To review and approval of internal audit plan
- ❖ To review the risk exposure and conduct risk analysis to the Boards activities and develop risk management plans
- ❖ To monitor compliance with the Boards policies and procedures

Members of the Finance, Audit and Risk Management Committee are selected from amongst the Board members to serve for a period of one financial year and are eligible for re- selection at the end of the tenure.

The Board may also co opt any person or persons to the Finance, Audit and Risk Management Committee as it may determine to assist it in its deliberations either for particular items or for the whole meetings.

During the Financial year 2023/24, the Finance, Audit and Risk Management Committee held a total of four (4) meeting. The composition of the Finance, Audit and Risk Management committee was as follows: -

S/No	Name	Position
1	Mr. Andrew Massawe	Chairman
2	Mr. Steven A. Masangia	Member
3	Ms. Suma S. Mwaitenda	Member
4	Ms. Fatuma Chillo	Co-opted Member

1.8 Technical Committee

The Board was also assisted by a Technical Committee whose mandate includes inter alia;

- ❖ Review and Recommend to the Board for approval of registration of Contractors in general category classes I-IV and specialist category class I
- ❖ To review and approve applications for registration as contractors of class five and below (V-VII) for civil, building, electrical and mechanical and class two and below (II-III) for specialist contractors.
- ❖ To review and recommend to the Board Enforcement and legal reports.
- ❖ To review and recommend to the Board reports related to Research and Development activities of Contractors

Members of the Technical Committee are selected among the Board members to serve for a period of one financial year and are eligible for the selection again at the end of the tenure.

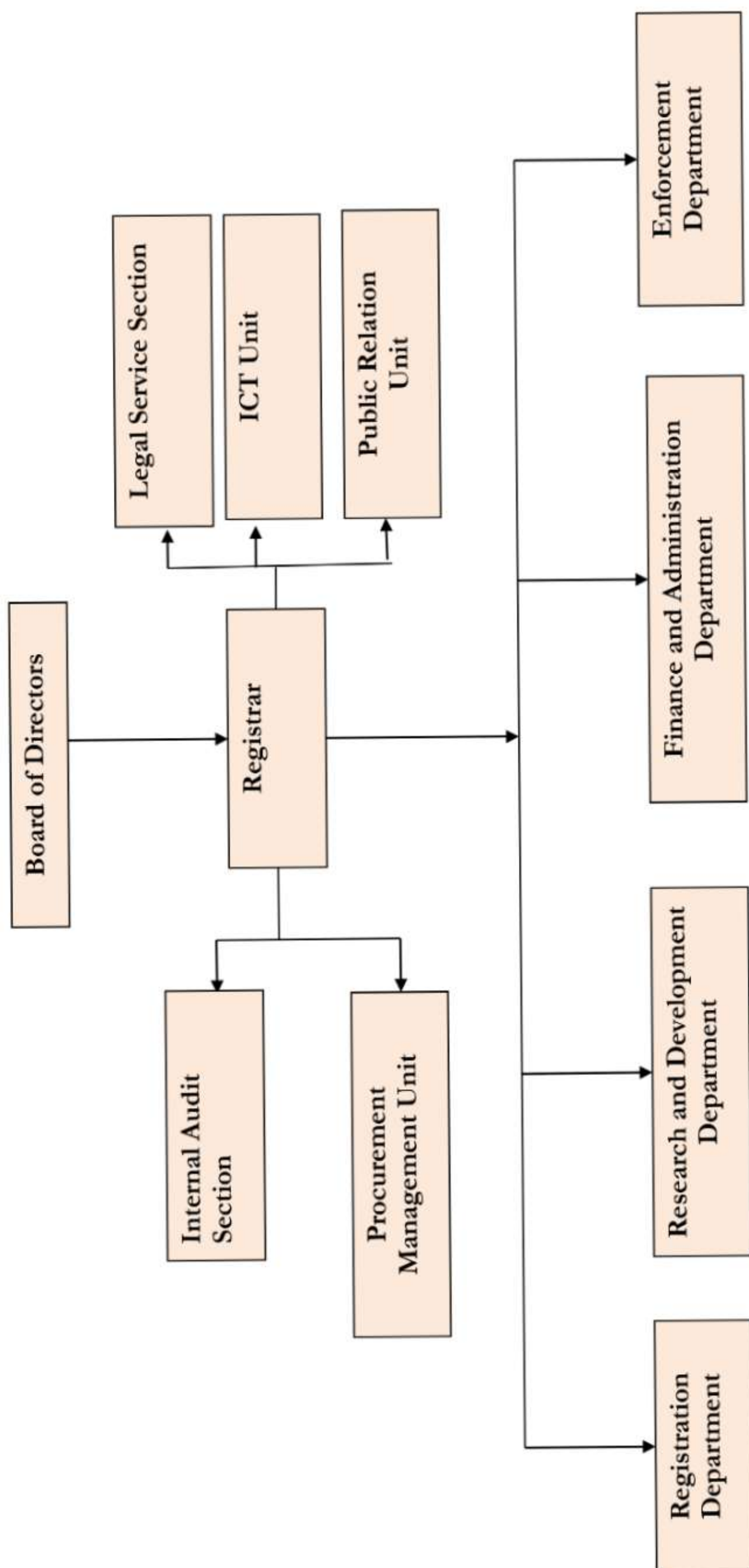
During the financial year 2023/24, the Technical Committee held six (6) meetings. The composition of the Technical committee was as follows:

S/No	Name	Position
1	Eng. Farida K.Mawenya	Chairperson
2	Eng. Liberatha R. Alphonse	Member
3	Prof. Eng. John Bura	Member
4	Adv. Juliana E. Munisi	Member

1.9. Organization of the Board

The Chief Executive Officer of the Board is the Registrar who is recruited by the Board of Directors. The Registrar also serves as Secretary to the Board. The Registrar is responsible for the day to day activities of the Board and is assisted by a management team comprising of Heads of the following Departments/ Sections

- ❖ Registration Services Department
- ❖ Finance and Administration Department
- ❖ Enforcement Department
- ❖ Research and Development Department
- ❖ Legal Services Section
- ❖ Internal Audit Section
- ❖ Information and Communication Technology (ICT) Unit
- ❖ Procurement Management Unit (PMU)
- ❖ Public Relation Unit



1.10. CRB Executive Management



CPA.ENG. RHOBEN NKORI
REGISTRAR
MBA FINANCE, BSC (ENG), FCPA(PP)



ADV SALEHE NJAA
HEAD- LEGAL SERVICES
LLB, PDLM, MSC-HRM



CPA. KILEMILE RAMADHANI
HEAD- INTERNAL AUDIT
MBA, ACPA, CIA

CRB Executive Management continue.



CPA. ANGELO NGALA
ASSISTANT REGISTRAR –
FINANCE AND ADMINISTRATION
MBA Finance, ACPA



ENG LEONARD LUCAS
ASSISTANT REGISTRAR
REGISTRATION SERVICES
BSC (ENG), PENG (T)



ENG DAVID JERE
ASSISTANT REGISTRAR
RESEARCH AND DEVELOPMENT
MBA, B.SC (ENG), PENG(T)



ENG. MELECK MWANO
ASSISTANT REGISTRAR
ENFORCEMENT
MSC (ENG), BSC (ENG), CE (T)

1.11. CRB Zonal Offices

In pursuit of its vision to be an exemplary regulator, apart from the head office in Dodoma the Board have 5 zonal offices in Mwanza, Mbeya, Arusha, Dodoma and Dar es Salaam. These offices are fully functional units and perform all the function of the Board and offer all services that are available at Head Office. Below are the Contact details for CRB Head Offices and Zonal Offices

HEAD OFFICE

Mkandarasi Place, Plot No. 5
Block “A” NCC LINK, 1st & 2nd Floor
P.O.BOX 96, Dodoma
Tel: +255262962403/4
Email: crbhq@crb.go.tz

EAST ZONE

Pamba Road
Tetex House, 3rd Floor
P.O.BOX 33621, Dar es Salaam
Tel: +2550222137962-3
Email: crbez@crb.go.tz

LAKE ZONE

Station Road, Tanroads Compound
P.O.BOX 2815, Mwanza
Tel: +2550282500218/2502212
Email: crblz@crb.go.tz

SOUTHERN ZONE

NHIF Tower, 3rd Floor
P.O.BOX 1690, Mbeya
Tel: +25525 2502480
Email: crbsz@crb.go.tz

NORTHERN ZONE

Mafao House, 11th Floor
Uzunguni Area
P.O.BOX 16795, Arusha
Tel: 2552702520167
Email: crbnz@crb.go.tz

CENTRAL ZONE

Mkandarasi Place, Plot No.5
Block “A” NCC LINK, Mezzanine Floor
P.O.BOX 2618, Dodoma
[Tel:+255 262962405](tel:+255262962405)
Email: crbcz@crb.go.tz

2.0. PERFORMANCE REVIEW FOR THE FINANCIAL YEAR ENDED 30TH JUNE 2024.

2.1 Introduction

In the financial year ended 30th June 2024, the Board was in the implementation of its First Five Year CRB Corporate Strategic Plan which covers the financial years 2022/23 – 2027/28.

During the review period, the Board's functional and corporate activities were successfully implemented attaining over ninety-eight percent (98%) achievement on planned activities.

Cooperation received from contractors, employers, suppliers and other stakeholders in the industry massively contributed on the success of CRB in discharging its functions. The Board of Directors and Management acknowledge support extended to it from the sixth regime Government through the Ministry of Works (MoW) in furtherance of its mission of developing a sustainable contracting industry in Tanzania.

This report presents an overview and summary of the Board's performance for the financial year ended 30th June 2024.

2.2 Salient Issues during the period

- a) A total of 1,912 Contractors comprising of new and upgrading contractors were registered by the Board against a planned target of 1,200 contractors (see tables 1 and 2).
- b) The Board carried out an inspection of 3,564 construction sites against the planned 3,200. Out of the inspected sites 2,453 (68.8%) sites were found to comply while 1,111 (31.2%) sites were found with various shortfalls. Common shortfalls were as follows: -

- Failure to register projects – 21.5%
- Failure to use subcontractors – 3.9%
- No registered contractor - 2.7%
- Working above class limit – 1.7%
- Non Compliance to Occupational Safety– 1.4 %

c) The Board commenced ISO certification process whereby Tanzania Bureau of Standards (TBS) has been engaged as a Consultant to guide the Board through the certification process.

3. REVIEW OF PERFORMANCE ON PLANNED ACTIVITIES FOR THE FINANCIAL YEAR ENDED 30TH JUNE 2024

3.1 Registration of Contractors

(a) *New and Upgrading Registrations*

During the period under review, a total of **1,912** contractors were registered. The registered contractors figure comprises of **1,678** new and **234** upgrading contractors. The breakdown of contractors registered under the review period is as follows: -

- Civil – 637
- Building –501
- Electrical – 166
- Mechanical –51
- Specialist – 451
- Temporary Contractors – 44
- Joint ventures (Local) - 62

The table 1 below shows the number of registered contractors in different categories and classes.

Table 1: Number of Newly registered Contractors during the Period

Type	I			II	III	IV	V	VI	VII	Total
	F	L	T							
Building	4	21	25	40	10	46	181	169	30	501
Civil Works	1	24	25	37	23	55	201	281	15	637
Electrical	2	7	9	31	6	17	61	32	10	166
Mechanical	1	2	3	3	1	8	26	7	3	51
Specialist	5	8	13	75	363					451
Temporary	44		44							44
Joint Ventures		14	14	5	14	19	8	2		62
GRAND TOTAL			133	191	417	145	477	491	58	1,912

Legend: F-Foreign, L-Local, T-Total

From table 1 Civil contractors formed the majority of all the registered contractors, 33.3% followed by Building Contractors, 26.2%. Furthermore Mechanical works contractors were the least registered type, 2.7% during the financial year 2023/24. Distribution of registered Contractors for the period is presented under figure 1.

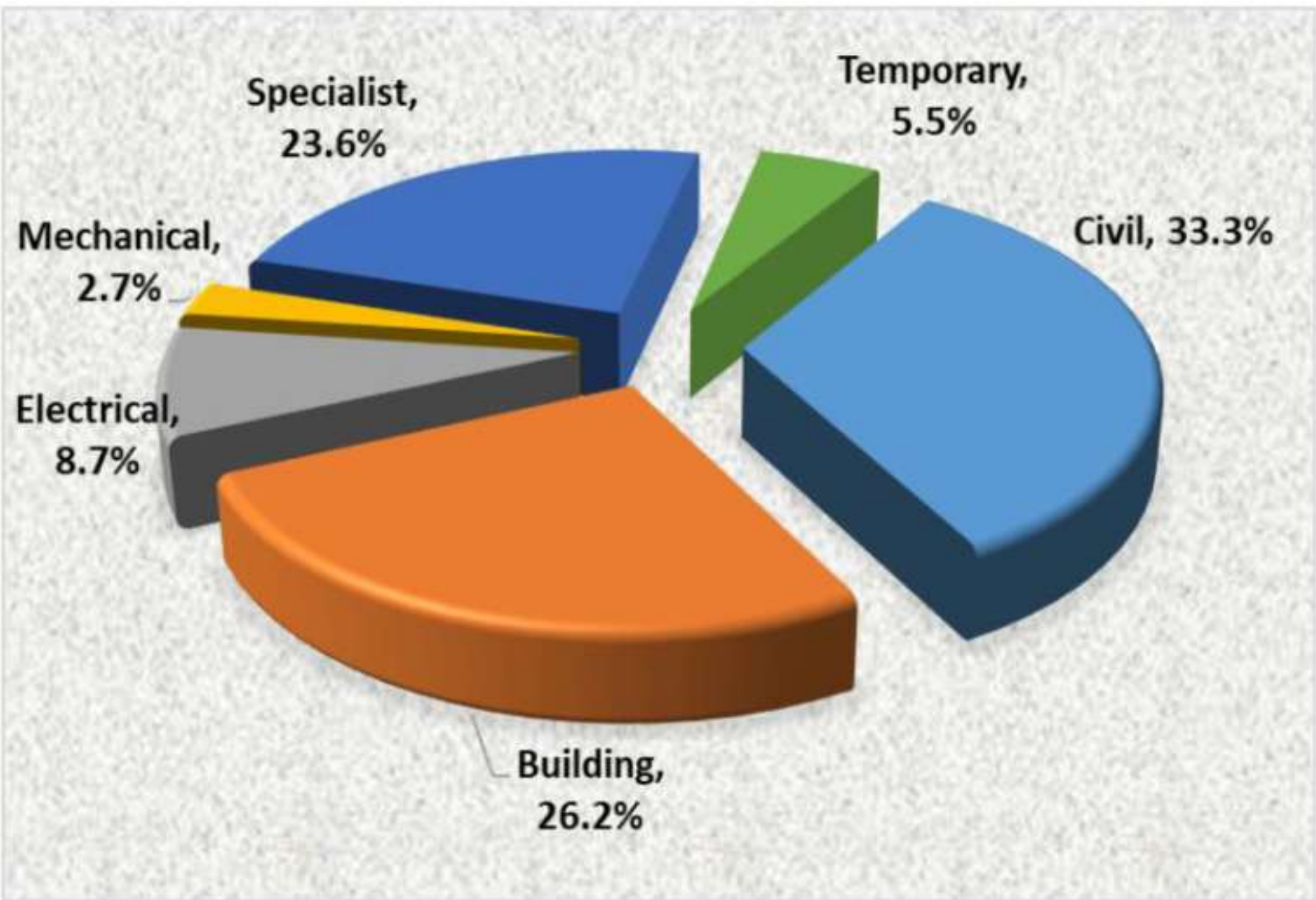


Figure 1 : Distribution of Contractors by Type of Work

Table 2 :Number of new Contractors Registered Annually for the past ten years

Type	2014	2015	2016	2017/	2018/	2019	2020	2021	2022	2023
		/16	/17	18	19	/20	/21	/22	/23	/24
Building	333	441	314	288	213	197	222	312	428	501
Civil	355	402	331	307	227	233	251	375	521	637
Electrical	67	88	88	67	62	71	74	107	100	166
Mechanical	14	38	24	13	21	26	23	41	39	51
Specialist	76	115	107	161	106	245	267	272	324	451
Temporary	91	107	129	105	136	89	67	106	95	106
Total	936	1191	993	941	765	861	904	1213	1507	1,912

The trend for the past ten years shows that, the number of newly registered contractors has been fluctuating from time to time.

(b) Visit to Potential Clients

The Board Visited Compressed Natural Gas (CNG) Conversion Workshops and CNG filling stations for establishing registration criteria for CNG conversion workshops. Preparations for Criteria for Registration of CNG Vehicle conversion workshops is ongoing.

3.2 Regulatory Activities

(a) Inspection of Construction Sites

In fulfilling its regulatory functions, during the financial year 2023/24, the Board inspected a total of 3,564 construction sites. A total of 3,200 construction sites were planned to be inspected by end of the financial year 2023/24.

Out of the inspected sites, 2,453 (68.8%) sites were found to comply while 1,111 (31.2%) sites were found with various shortfalls. Appropriate actions were taken on sites found with shortfalls.

Table 3 shows statistics indicating the number of sites inspected for the past ten years and the rate of compliance with respect to some of the major defaults.

Table 3: Inspected Sites for the Past ten years

	2014	2015	2016/1 7	2017/ 18	2018/ 19	2019/ 20	2020/ 21	2021/2 2	2022/ 23	2023/24
No. of Sites Visited	2,700	2,735	3,329	3,467	3,304	3,153	3,864	3,400	3,850	3,564
Compliant Sites	1779 [65.9%]	1873 [68.5%]	2,485 [74.6%]	2,500 [72%]	2,232 [68%]	2,294 [73%]	2,700 [70%]	2,499 [73.5%]	2,440 [65%]	2,453 [68.8%]
Sites With Shortfalls	921 [34.1%]	862 [31.5%]	844 [25.4%]	967 [28%]	1,072 [32%]	859 [27%]	1,164 [30%]	901 [26.5%]	1,200 [35%]	1,111 [31.2%]



Figure 2 : Compliance Trend on Inspected Sites

Generally, compliance trend in the construction sites has been fluctuating, the highest was 74.6% in the year 2016/17 and the lowest was 65% in the financial year 2022/23. The decrease in compliance in the FY 2022/23 was attributed to the increase default in project registration. Though the Board introduced online project registration system, many contractors just managed to submit their online application but failed to complete the registration process and hence fail to register their project with the Board. The Board therefore included in the training courses under SSIP awareness training to contractors on how to use the system.

Generally, compliance has increased from 65% in FY 2022/23 to 68.8% in FY 2023/24. Also, although the top three major shortfalls remain the same, save for failure to engage subcontractors which has slightly increased, the figures have slightly decreased in the FY 2023/24. Failure to register projects has decreased from 25% in FY 2022/23 to (21.1%). Furthermore, undertaking construction activities without using the services of registered contractors has decreased from 3.7% in FY 2022/23 to (2.7%) and use of non-registered sub-contractors increased from 3.3% in FY 2022/23 to (3.9%).

Table 4 : Common Shortfalls on Construction Sites for the last ten years

Most Common Defaults	Yearly Percentage Default on Inspected Sites									
	2014	2015	2016 /17	2017 /18	2018 /19	2019 /20	2020 /21	2021/ 22	2022 /23	2023 /24
No Registered Contractor	2	3.0	3.0	3.0	1.7	2.1	3.5	2.8	3.7	2.7
No Sub-Contractor	1.3	0.6	3.9	3.0	3.0	3.6	3.8	2.3	3.3	3.9
Compliance to OHS	3.9	3.5	1.9	2.0	2.5	1.4	1.3	1.03	1.0	1.4
No Signboard	4.4	4.0	2.6	1.0	1.3	1.7	0.8	1.08	0.8	1.1
No Hoarding	0.4	0.5	0.03	0.3	0.2	0.1	0.2	0.1	0.1	0.1
Works Above Contractors Class Limit	1.2	1.0	1.0	1.0	1.2	1.1	0.9	0.7	1.1	1.7
Un registered Project	22.2	19.5	14.2	20.0	22	20.9	20.5	19.7	25	21.5
Abuse of Business Name	0.3	0.1	0.3	0.2	0.2	0.03	0.1	0.03	0	1.0
Obstruction of Staff of Board on Duty	0.7	0.6	0.3	0.1	0.1	0.1	0	0.12	0.3	0.1

(b) Review of non performing contractors

During the year under review, **3** contractors were subjected to the review process following non-performance reported to the Board, whereas as compared **11** cases reported in the Financial Year 2022/23. The 3 reported nonperformance in the FY 2023/24 involves two contractors (one of them a JV) who failed to perform in water projects and another contractor failed to pay suppliers.

(c) Verification of complaints reported to the Board

the Board received a total of **41** complaints. **18** complaints were verified and concluded whereby relevant parties were advised accordingly. **13** complaints are still under verification and mediation. The complaints are attributed mainly to non-engagement of registered contractors by some developers, nonperformance of works, contractors' failure to pay workers and suppliers and failure to observe contractual obligations. Based on the previous experience, the Board anticipated to receive and verify 78 complaints by end of financial year 2023/24.

3.3 Legal Aspects

(a) Court cases

During the reporting period, the Board prosecuted a total of **94** court cases which include **74** new court cases and 20 court cases carried forward from previous years. Out of the **74** new court cases, **40** defaulters opted for out of court settlement. Based on previous experience **57** new court cases were anticipated to be filed during the financial year 2023/24. An increase in the number of court cases indicates an increased enforcement and stakeholders' awareness on the contractor's registration Act and its Bylaws.

(b) Work on suspicious documents

During the year under review, a total of four **(4)** forgery incidents detected from

applications with suspicious documents were deferred and the applicants involved are not allowed to re-apply for a period of two years. Based on previous experience it was anticipated to identify 12 forgery cases during the financial year 2023/24.

The decrease in forgery incidents is attributed to efforts by Management to strengthen scrutiny of the documents attached in support of applications and other documents submitted to the Board.

Furthermore, all suspicious documents are being submitted to the respective authorities, e.g vehicle registration cards; TRA for authenticity before the registration process can proceed.

3.4 Contractors Development Activities

a) Contractors Training Programme

During the year under review, **six (6)** courses for training of contractors under the Sustainable Structured Training Programme (SSTP) were successfully conducted as follows: -

- **Dodoma;** Business Management Skills; 2nd to 4th August 2023, some **110** participants attended.
- **Dar es Salaam;** Business Management Skills; 6th to 8th September 2023, some **218** participants attended.
- **Mwanza;** Contracts Management; 11th to 13th October 2023, some **200** participants attended.
- **Dar es Salaam;** Construction Pre-Contract Practices; 6th to 8th March 2024, some **171** participants attended.
- **Arusha;** Financial Management; 8th to 10th May 2024, some **153** participants attended.
- **Iringa;** Financial Management; 5th to 7th June 2024, some **123** participants attended.

Along with the training courses, in the first three course centres, the Board also conducted training on the use of the National Electronic Procurement System of Tanzania (NeST).

The attendance was good in all the six conducted courses. The good turnout of participants in all of the six centres indicates that the Board's objective to enhance contractors' technical and managerial skills will impact on contractors' competitiveness and improvement of their performance.

Through the conducted courses, contractors have been imparted with the knowledge and skills on preparation of responsive tenders with realistic prices, the necessary skills to manage their businesses and their financial resources, skills to manage their contracts and the skills to use the NeST.

Also a Joint Venture workshop was conducted in Mtwara from 25th to 26th January 2024, a total of 41 participants attended.

A total of 138 courses have been conducted under SSTP by the Board since inception of the programme in 2001 with a total of 8,173 participants attending the courses. Table 5 below shows the courses and number of participants for the past ten years.

Table 5 : Training Courses Conducted under SSTP for the past ten years

Year	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	Total
		/16	/17	/18	/19	/20	/21	/22	/23	/24	
No of Courses	5	9	5	3	4	5	5	6	4	6	52
No of Participants	212	407	327	120	434	441	613	648	486	975	4,663

b) Annual Consultative Meeting 2023

During the year under review, the Board planned to conduct one (1) Annual Consultative Meeting (ACM) in Dodoma in May 2024. However, following directives from the Ministry of Works (MoW), a consultative meeting between the Minister for Works, Hon. Innocent Bashungwa (MP) and local contractors and consultants was conducted in Dodoma on 21st November 2023. The Finance Minister, Hon. Mwigulu Nchemba (MP) was also invited and participated in the meeting.

Due to the foregoing, the Board decided not to conduct the planned ACM for the Financial Year 2023/24 in May 2024 because part of the resources set aside for the planned ACM were used for the aforementioned meeting which was financed jointly by CRB, AQRB and ERB. Moreover, the meeting had very fruitful discussions between the Government and the local players and came up with comprehensive recommendations and the Government's commitment to implement them. Holding an ACM in May 2024 would have not been objective since it was the same stakeholders that were to meet and the same issues that were to be discussed.

The Minister for Works ordered the meeting to be convened for the purpose of having an open discussion between the Government and local contractors and consultants in the Construction Sector. According to Hon. Bashungwa's opening remarks, the President of the United Republic of Tanzania, Hon. Samia Suluhu Hassan, was not happy with market share statistics between local contractors and consultants and their foreign counterparts on construction works in Tanzania as they indicated a low participation of local players. The President therefore instructed the Minister for works to ensure that the participation of local contractors and consultants is increased.

The Minister explained that he decided to convene that meeting to hear from the local contractors and consultants what are the challenges that hinder their effective participation and what are their recommendations to the Government to change the situation.

Through their associations, local contractors and consultants presented their challenges and recommendations to the Government. Some of the challenges and recommendations from local contractors were as follows: -

- i. **Difficult bidding conditions (especially turnover) to discourage local contractors from participating in projects;** It was recommended that Procuring entities should go away with unfriendly tender conditions that eliminate local contractors from the competitions.
- ii. **Negative perception of Procuring Entities towards local contractors;** It was recommended that Procuring Entities should go away with the negative attitude and trust local contractors to implement high value projects
- iii. **High value projects being implemented mainly by foreign contractors;** It was recommended that, the Government Ministries and Institutions should develop a mechanism that will make it a necessity for foreign contractors to partner or form joint ventures with local contractors when implementing high value projects in Tanzania.
- iv. **Inadequate amount of local preference projects;** it was recommended that all Government Ministries, Department and Institutions should increase the amount of preferential projects from the currents TZS. 10 billion to TZS 30 billion.
- v. **Procuring Entities not setting aside preferential projects for local contractors;** it was recommended that the Government should impose penalties to all procuring institutions that fail to implement preferential provisions for local contractors as stipulate in the Public Procurement Act.
- vi. **Inadequacy of working capital;** it was recommended that advance payments should be increased from the current 15% to at least 30%. It was further recommended that payment of certificates (IPC) should be made as early as possible. Whenever possible, it should be paid in less than the current set 28 days.
- vii. **Late issuance of tax clearance certificate and Value Added Tax (VAT) exemption certificate;** It was recommended that, the relevant authority i.e Tanzania Revenue Authority (TRA) should ensure that the tax clearance certificate and VAT exemption certificate (GN) for contractors are issued timely whenever they are requested. Timely issuing of these certificates will enable contractors to fully participate in bidding process and avoid payments delays for projects exempted from VAT.

- viii. **Delayed payment to contractors;** It was recommended that, a Payment Guarantee should be introduced in the procurement system to safeguard contractors when PEs fail to pay timely.
- ix. **Difficult conditions to access capital or financial services;** It was recommended that, financial institutions should trust local contractors and reduce some of the conditions that hinder them access to the available financial services.
- x. **Failure of some donors to recognize local preferential clauses in projects that they finance;** It was recommended that, the Public Procurement Act should have clauses that ensure that all projects that deserve to have local preference opportunities have them contained and adhered to.

After discussions of the local contractors and consultants' challenges and recommendations to the Government, inter alia, the Minister for works directed the special committee for development of a strategy (Local Content Strategy) to increase local participation in construction projects to take note of the challenges and recommendations for inclusion in the strategy that the committee was tasked to prepare.

The special Committee comprises of Chief Executive Officers (CEOs) of institutions under the Ministry of works charged with governing construction works in Tanzania, i.e. CRB, AQRB, ERB, TANROADS, RFB and NCC. The committee is led by NCC as the committee chairman.

The special Committee, through the strategy document, inter alia, have recommended the following: -

- To reduce some of the tender conditions that hinder local contractors and consultants' participation in high value projects
- To have special projects for capacity building of local contractors and consultants
- To ensure that all high value projects implemented by foreign players have the local players' participation
- To review the Construction Industry Policy and prepare the respective implementation strategy
- To have a special deliberate programme for capacity building of local contractors and consultants to enable them to acquire an international competence

- To build the capacity of Procuring Entities in procurement and supervision of construction projects
- To develop a local content system (policies, acts, regulations, etc) for the Construction sector.

The following progress has been made so far: -

- The Local Content strategy has been presented to the Parliamentary Committee for Infrastructure, Parliamentary Committee for Public Accounts (PAC) and the Parliament through a seminar to Members of Parliament. Generally, the members of parliament have appreciated the strategy and insist on its implementation
- The Minister for Works has met and held discussions with some of the Development Partners (DPs) including The African Development Bank and the World Bank on the local content strategy and the DPs have shown their acceptance and readiness to support its recommendations
- The Special Committee has met and held discussion with some of the main banks in Tanzania, i.e. NMB and CRDB on ways the banks can assist local contractors and consultants access to financial services
- TANROADS has prepared a proposal to amend some clauses of tender and contract documents to improve local participation for further discussions with the PPRA

c) Project Registration

The Board processed and registered a total of 4,270 projects. The plan was to register 3,500 projects by the end of the financial year 2023/24. The total value of the registered projects for the reporting period is TZS 7,337 billion. Local Contractors registered **4,130 (96.7%)** project worth **3,237 billion (44.1%)** and Foreign Contractors registered **140 (3.3%)** Projects worth **4,100 billion (55.9%)** as shown in figure 4.

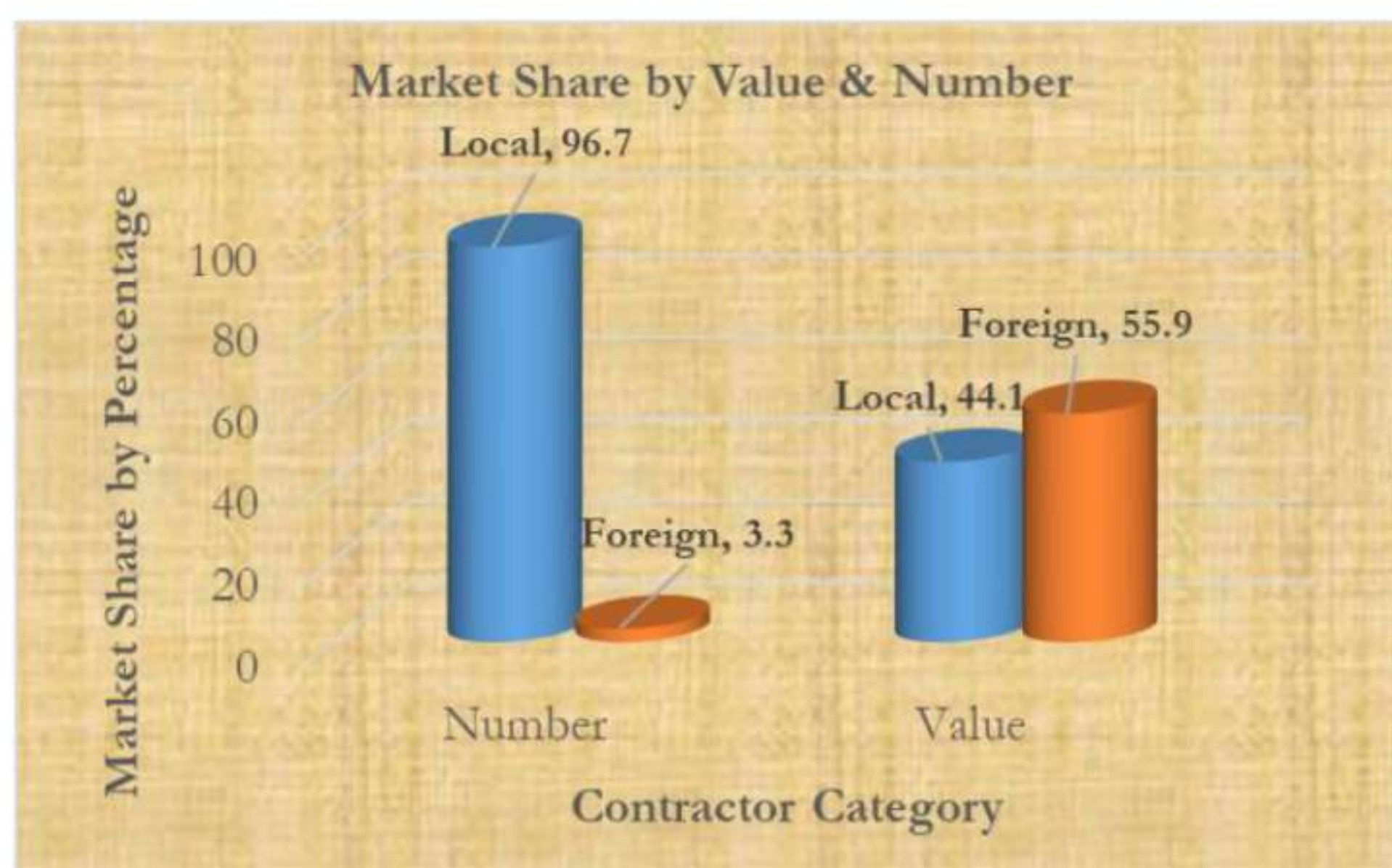


Figure 3 : Market share by categories of Contractors (Value & Number)

The ten years' trend shows that, market share by value for local contractors has been fluctuating. However, there is a percentage increase to the tune of 44.1% from 43.8% of the financial year 2022/23 as shown under table 6 below.

Table 6 : Ten year's trend of market share by Value

Financial Year	2014	2015	2016/	2017/	2018/	2019/	2020/	2021/	2022/	2023
		/16	17	18	19	20	21	22	23	/24
Local (%)	20.8	43	32.2	36.2	44.7	51.8	44.2	55.3	43.8	44.1
Foreign (%)	79.2	57	67.8	63.8	55.3	48.2	55.8	44.7	56.2	55.9

3.5 Institutional Development

(a) *Recruitment and Retirement*

During the year under review, one (1) staff, Ms. Antonia Swai left the Board. She retired from the civil service. No staff joined the Board in the financial year under review.

(b) Staff Development

During the year under review, the Board continued with training of its staff with the objective of ensuring that the Board's human resources continue meeting the present and future challenges of the industry.

A total of 17 (68%) staff attended various training courses related to their areas of expertise. It was planned to train a total of 25 staff by the end of the financial year 2023/24.

(c) Information and Communication Technology (ICT) Activities

The Board continued to maintain its Information and Communication Technology (ICT) infrastructure to ensure smooth operations of the Board activities.

The following activities were conducted during the year under review: -

- Implementation of e-office and Integration of CIMIS with other government system like Nest and other systems. The Board is connected to the Government Mailing System (GMS) and E-office
- Overseeing and enhancement of CIMIS which is performing as required
- Maintenance of the CRB website and updating it.
- Renewal of Licenses for subscribed services before their respective expiry times
- Management of Service Level Agreements (SLA) to ensure they meet the Board's expectations
- User support on the use of CIMIS for payments, posting ARF, online project registration and use of other ICT services.

(d) Procurement Management Activities

During the year under review, the Board Continued to manage its procurement activities with adherence to the Public Procurement Act.

The Procurement Plan for the Financial Year 2023/24 was prepared and was approved by the Board. Goods and services procured by the Board during the year under review is worth TZS 592.09 million.

(e) Public Relation Activities

During the year under review, the Board continued to maintain its relations with the public by ensuring that the public is well informed on the role and responsibilities of the Board, the public is well served and the Board's image is not tarnished.

Some of the activities conducted during the reporting period are as follows: -

- 3.6 Preparation and Publishing of adverts and news articles on CRB activities on the Board website, Radio, Tv, Print media and social media.
- 3.7 Preparation and airing Tv programmes on the board events
- 3.8 Collection and compilation of information for updating the Board website and social media pages such as Instagram, Facebook and YouTube
- 3.9 Preparation and publishing of adverts on Government events such as 62 years of Tanganyika Independence, 60 years of the Zanzibar Revolution and 60 years of the Union of Tanganyika and Zanzibar
- 3.10 Dealing with inquiries from the public, press/mass media and related organizations
- 3.11 Participation in events organized by the government such as SHIMIWI, International Women's Day 2024 and Exhibitions to Members of Parliament as part of presentation of the Ministry of Works proposed Budget for the FY 2024/25.

(f) ISO 9001:2015 (Quality Management System – QMS) Certification Process

During the period under review, the Board engaged the Consultant, M/S Tanzania Bureau of Standards (TBS) to guide the Board in the process to be ISO certified in Quality Management System (ISO 9001:2015). The contract was signed on 24th July 2023.

The progress is as follows: -

Training: -

- All staff have been trained on QMS awareness. The training was divided into groups, i.e. training for all staff and training for top management
- Selected staff (QMS champions) were trained for 5 days on QMS Implementation
- The QMS champions were trained for 5 days on QMS documentation

Preparation of QMS Documents: -

The QMS champions, in consultation with the consultant, have completed CRB QMS documents as per the standard requirements. The draft documents were submitted to the Consultant for review.

3.6 Internal Audit

3.6.1 Routine Audits and Investigations

During the year under review, **34** processes covering departments of Finance and Administration, Enforcement, Registration Services, Research and Development, Legal Services Section, ICT unit and the Procurement unit were audited. Generally, the system of internal controls and procedures on operations covered as of the end of the review period audit were in order and no major risk was foreseen in terms of likelihood and impact.

3.6.2 Implementation of the Risk Management Policy:

During the review period, implementation of the Risk Management started and the Risk Management Treatment Action Plans were prepared

3.7 Financial Performance

Income and Expenditure as at 30th June 2024

During the period under review, the Board collected **TZS 13,127,451,000** compared to **TZS 15,065,402,000** budgeted for the financial year 2023/24. The total expenditure during the reporting period was **TZS 10,704,767,000**. The budgeted expenditure by end of the financial year 2023/24 is **TZS 13,756,037,000**.

Full details are given in the attached Report of the Controller and Auditor General.



**THE UNITED REPUBLIC OF TANZANIA
NATIONAL AUDIT OFFICE**



**CONTRACTORS REGISTRATION BOARD (CRB)
REPORT OF THE CONTROLLER AND AUDITOR GENERAL ON THE
FINANCIAL AND COMPLIANCE AUDIT FOR THE
FINANCIAL YEAR ENDED 30 JUNE 2024**

Controller and Auditor General,
National Audit Office,
Ukaguzi House,
Mahakama Road,
P.O. Box 950,
41101 Tambukareli,
Dodoma, Tanzania.
Tel: 255 (026) 2161200-9,
E-mail: ocag@nao.go.tz
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March 2025

AR/PA/CRB2023/24

Mandate

The statutory mandate and responsibilities of the Controller and Auditor-General are provided for under Article 143 of the Constitution of the United Republic of Tanzania of 1977 and in Section 10 (1) of the Public Audit Act, Cap. 418.



Independence and objectivity

We are an impartial public institution, independently offering high-quality audit services to our clients in an unbiased manner.

Teamwork Spirit

We value and work together with internal and external stakeholders.

Results-Oriented

We focus on achievements of reliable, timely, accurate, useful, and clear performance targets.



Professional competence

We deliver high-quality audit services based on appropriate professional knowledge, skills, and best practices

Integrity

We observe and maintain high ethical standards and rules of law in the delivery of audit services.

Creativity and Innovation

We encourage, create, and innovate value-adding ideas for the improvement of audit services.

© This audit report is intended to be used by Contractors Registration Board and may form part of the annual general report, which once tabled to National Assembly, becomes a public document; hence, its distribution may not be limited.

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ABBREVIATIONS

ACM	Annual Consultative Meeting
ACPA	Associate Certified Public Accountant
AR	Annual Report
CAF	Contractors Assistance Fund
CAG	Controller and Auditor General
CRB	Contractors Registration Board
IESBA	International Ethics Standards Board for Accountants
IPSAS	International Public Sector Accounting Standards
ISSAI	International Standards of Supreme Audit Institutions
NBAA	National Board of Accountants and Auditors
PA	Public Authority
PPE	Property, Plant and Equipment
TFRS	Tanzania Financial Reporting Standards
URT	United Republic of Tanzania

1.0 INDEPENDENT REPORT OF THE CONTROLLER AND AUDITOR GENERAL

Chairperson of the Board,
Contractors Registration Board,
P.O Box 96,
Dodoma.

1.1 REPORT ON THE AUDIT OF FINANCIAL STATEMENTS

Unqualified Opinion

I have audited the financial statements of Contractors Registration Board, which comprise the statement of financial position as at 30 June 2024, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly in all material respects, the financial position of Contractors Registration Board as at 30 June 2024, and its financial performance and its cash flows for the year then ended in accordance with International Public Sector Accounting Standards (IPSAS) Accrual basis of accounting and the manner required by the Public Finance Act, Cap. 348.

Basis for Opinion

I conducted my audit in accordance with the International Standards of Supreme Audit Institutions (ISSAIs). My responsibilities under those standards are further described in the section below entitled "Responsibilities of the Controller and Auditor General for the Audit of the Financial Statements". I am independent of Contractors Registration Board in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the National Board of Accountants and Auditors (NBAA) Code of Ethics, and I have fulfilled my other ethical responsibilities in accordance with these requirements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, were of most significance in my audit of the financial statements of the current period. I have determined that there are no key audit matters to communicate in my report.

Other Information

Management is responsible for the other information. The other information comprises the Report by those charged with governance, statement of management responsibility and declaration by the Head of Finance but does not include the financial statements and my audit report thereon which I obtained prior to the date of this auditor's report.

My opinion on the financial statements does not cover the other information, and I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed on the other information that I obtained prior to the date of this audit report, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IPSAS and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Responsibilities of the Controller and Auditor General for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an audit report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control;
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management;
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my audit report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the entity to cease to continue as a going concern; and
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

From the matters communicated with those charged with governance, I determine those matters that were of most significance in the audit of the financial statements of the current period and are, therefore, the key audit matters. I describe these matters in my audit report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest of such communication.

In addition, Section 10 (2) of the Public Audit Act, Cap. 418 requires me to satisfy myself that the accounts have been prepared in accordance with the appropriate accounting standards.

Further, Section 48(3) of the Public Procurement Act, Cap. 410 requires me to state in my annual audit report whether or not the audited entity has complied with the procedures prescribed in the Procurement Act and its Regulations.

1.2 REPORT ON COMPLIANCE WITH LEGISLATIONS

1.2.1 Compliance with the Public Procurement laws

Subject matter: Compliance audit on procurement of works, goods, and services

I performed a compliance audit on the procurement of works, goods, and services in the Contractors Registration Board for the financial year 2023/24 as per the Public Procurement laws.

Conclusion

Based on the audit work performed, I state that procurement of goods, works and services of Contractors Registration Board is generally in compliance with the requirements of the Public Procurement laws in Tanzania.

1.2.2 Compliance with the Budget Act and other Budget Guidelines

Subject matter: Budget formulation and execution

I performed a compliance audit on budget formulation and execution in Contractors Registration Board for the financial year 2023/24 as per the Budget Act and other Budget Guidelines.

Conclusion

Based on the audit work performed, I state that Budget formulation and execution of Contractors Registration Board is generally in compliance with the requirements of the Budget Act and other Budget Guidelines.



Charles E. Kichere
Controller and Auditor General,
Dodoma, United Republic of Tanzania.
March 2025



2.0 THE REPORT BY THOSE CHARGED WITH GOVERNANCE FOR THE FINANCIAL YEAR ENDED 30 JUNE 2024

2.1. Introduction

The Directors present their report which discloses the affairs of CRB for the financial year ended 30 June 2024 in compliance with Tanzania Financial Reporting Standards No.1 (TFRS 1): The Report by those charged with Governance. .

2.2. Establishment

CRB was established by the Contractors Registration Act, Cap 235, (RE) 2002. CRB is a regulatory body charged with the responsibility for registration, regulation and development of contractors. CRB has its head office located at Mkandarasi Place, Plot No.5, Block A, NCC Link, 41104 Tambukareli Dodoma and zonal offices in Dar es Salaam, Mwanza, Dodoma, Mbeya and Arusha regions.

2.3. Financing

The financing of the Board consists of:-

- a) Registration and Annual Subscription fees paid by Registered Contractors; and
- b) Such sums which may in any manner become payable to or vested in the CRB either under the provisions of the Contractors Registration Act, Cap 235, (RE) 2002 or any other written law or incidental to the carrying out of its functions.

2.4. Vision

The vision of the Board is to be a leading institution in the Regulation and development of Contractors.

2.5. Mission

The mission of the Board is to regulate and develop a competitive and sustainable contracting industry with capable contractors who deliver quality works and observe safety in pursuit of economic growth.

2.6. Principal Functions

The Board's principal activities include registration, regulation and development of contractors in the country. The Board, therefore, ensures that the construction industry in Tanzania is served by competent contractors who observe business ethics, work quality and safety of workmen at large. The Board's functions may be summarized as follows: -

- i. To register contractors (local and foreign) in the construction industry;
- ii. To regulate the activities and conduct of contractors in the construction industry;
- iii. To verify and ensure that construction works are undertaken by registered contractors;

CONTRACTORS REGISTRATION BOARD

- iv. To ensure that all construction works comply with governing regulations and laws of the country;
- v. To set criteria for registration of contractors in different classes and review these criteria from time to time;
- vi. To review the performance of registered contractors from time to time;
- vii. To develop skills and capacity of Local Contractors;
- viii. To liaise and interact with both local and international professional boards and associations; and
- ix. To publish and disseminate information related to the construction industry.

2.7. Management Structure

The Contractors Registration Board is governed by a Board of Directors comprising members appointed by the Minister responsible for Works. The role of the Board of Directors is to maintain a link between the Government which is the main stakeholder and other stakeholders; establishing policies on the Board's main activities and ensuring management performance in the attainment of corporate objectives.

Management of CRB under the leadership of the Registrar who is the Chief Executive Officer/Accounting Officer is organized in four-line departments as follows: -

- i. The Registration Services Department;
- ii. The Enforcement Department;
- iii. The Research and Development Department; and
- iv. The Finance and Administration Department.

Under the Registrar's office there are four independent units as follows: -

- i. Legal Service Unit;
- ii. Internal Audit Unit;
- iii. Procurement Management Unit; and
- iv. Information, Communication and Technology Unit

2.8. Composition of the Board of Directors

Members who served the Board of CRB during the period ended 30 June 2024 are as indicated in Table 1:

Table 1: Members who served the Board of CRB during the period ended 30 June 2024

S/N	Name	Position	Academic Professional Qualification	Nationality	Age Years	Date of Appointment
1.	Mr. Joseph M. Nyamhanga	Chairperson	MSC Civil Engineering, BSc Civil Engineering	Tanzanian	63	20 April2023
2.	Ms. Farida K. Mawenya	Vice Chairperson	MSC Electrical, BSc Electrical Engineering	Tanzanian	48	16 February 2023

CONTRACTORS REGISTRATION BOARD

S/N	Name	Position	Academic & Professional Qualification	Nationality	Age Years	Date of Appointment
3.	Mr Andrew W. Massawe	Member	MBA (Tech Management), Post Grad (Comp Science), BSc (Hons)	Tanzanian	62	16 February 2023
4.	Mrs Liberata Lujweka	Member	MSC Civil Engineering, BSc Civil Engineering	Tanzanian	45	22 February 2024
5.	Mr John Bura	Member	MSC Mechanical Engineering, BSc Mechanical Engineering	Tanzanian	69	16 February 2023
6.	Mr Steven A. Masangia	Member	Doctorate in Architecture	Tanzanian	68	16 February 2023
7.	Ms Juliana E. Munisi	Member	Bachelor of Law Degree (LLB) Master of Laws (LLM)	Tanzanian	48	16 February 2023
8.	Ms. Suma S. Mwaitenda	Member	Master of Construction Management, BSC in Construction	Tanzanian	41	16 February 2023
9.	Ms Light Chobya	Member	Msc Civil Engineering, Bsc Civil Engineering	Tanzanian	61	22 July 2022
10.	Mr Rhoben P. Nkori	Registrar / Secretary	MBA (Finance), ADA, Bachelor - Mechanical Engineering, FCPA-PP	Tanzanian	51	16 February 2023

Source: Board members appointment letters

2.9. Board Meetings

The Board of Directors held 6 ordinary meetings during the year 2023/24. The attendance of the Board members at the meetings was as indicated in the Table 2 below;

Table 2: Attendance of board members at the meetings

Name of Director	Position	Number of Meetings	Number Attended
Mr. Joseph M. Nyamhanga	Chairperson	6	6
Ms. Farida K. Mawenya	Vice Chairperson	6	6
Mr Andrew W. Massawe	Member	6	6
Ms Light Chobya	Member	4	3
Ms Liberata Lujweka	Member	2	2
Mr John Bura	Member	6	6
Mr Steven A. Masangia	Member	6	6
Ms Juliana E. Munisi	Member	6	6
Ms. Suma S. Mwaitenda	Member	6	6
Mr Rhoben P. Nkori	Registrar/secretary	6	6

Source: Board meeting minutes 2023/24

The major issues deliberated on by the Board of Directors during the period under review include:

CONTRACTORS REGISTRATION BOARD

- i. Approved plan activities and budget for financial year 2024/25;
- ii. Approved registration of contractors;
- iii. Adopted different report on deliberate capacity building of local contractors;
- iv. Received and considered quarterly reports presented by the two committee of the Board of Directors;
- v. Approved Budget and Procurement plan for 2024/25;
- vi. Approved Audited Financial statements for the year ended 30 June 2023; and
- vii. Considered a list of contractors due for deletion in accordance with the provisions of the establishing Act.

2.10. Committees of the Board of Directors

During the year ended 30 June 2024, the Board had two committees namely:

- Finance, Audit & Risk Management Committee and
- Technical Committee.

2.11. Finance, Audit & Risk Management Committee of the Board

The overall objective of the Board's Audit and Risk Management Committee is to ensure that CRB has created and maintained effective control systems within the Board and that the Management demonstrates and stimulate the necessary oversight of internal control structure amongst all parties. The audit committee also ensures that both the internal and external auditors have unlimited access to all information required in performing their responsibilities.

Audit and Risk Management Committee mandate includes: -

- Review and approval of internal audit plan;
- Review the risk exposure and conduct risk analysis to the Board's activities and develop risk management plans; and
- Monitor compliance with the Boards policies and procedures.

Members of the Audit and Risk Management Committee are appointed by the Board to serve for a period of one financial year and are eligible for re-appointment at the end of the tenure.

During the financial year ended 30 June 2024, the following served in the Audit and Risk Management Committee: -

Table 3: Finance, Audit & Risk Management Committee members

Name	Position	Academic & Professional Qualification	Nationality	Date of Appointment
Mr. A. Massawe	Chairman	MBA (Tech Management), Post Grad (Comp Science), BSc (Hons)	Tanzanian	16 February 2023
Mr Steven A. Masangia	Member	Doctorate in Architecture	Tanzanian	16 February 2023

CONTRACTORS REGISTRATION BOARD

Ms. Suma S. Mwaitenda	Member	Master of Construction Management, BSC in Construction	Tanzanian	16 February 2023
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Source: Finance, Audit & Risk Management Committee appointment letters

The Board also co-opted CPA Fatuma Chillo, to serve as a member of the Committee.

During the financial year 2023/24, the Audit and Risk Management Committee held four ordinary meeting.

The major issues deliberated on by the Committee during this period include:

- Reviewing and recommending to the Board quarterly internal audit reports for the year 2023/24;
- Reviewing and recommending to the Board quarterly progress reports covering all departments and sections;
- Reviewing and recommending to the Board CRB draft financial statements for the year ended 30 June 2024;
- Reviewing and recommending to the Board Management Letter and Audited Financial Statements for the year ended 30 June 2024; and
- Reviewing and recommending to the Board CRB Planned Activities for the year 2024/25.

2.12. Technical Committee of the Board

The Technical Committee is responsible for regulatory activities of the Board including registration, enforcement and development of contractors.

Technical Committee mandate includes: -

- Reviewing and recommending to the Board for approval of registration of Contractors in general category classes I-IV and specific category class I;
- Reviewing and approving registration of Contractors in general category Classes V-VII and specific category classes II -III;
- Reviewing and recommending to the Board Enforcement and legal Reports; and
- Reviewing and recommending to the Board reports related to Research and Development of Contractors.

Members of the Technical Committee are appointed by the Board to serve for a period of one financial year and are eligible for re-appointment at the end of the tenure.

During the year 2023/24 the following served in the Technical Committee: -

CONTRACTORS REGISTRATION BOARD

Table 4: Members of the Technical Committee who served during the period ended 30 June 2024

Name	Position	Academic & Professional Qualification	Nationality	Date of Appointment
Ms. Farida K. Mawenya	Chairperson	MSC Electrical, BSc Electrical Engineering	Tanzanian	16 February 2023
Ms. Liberata Lujweka	Member	MSC Civil Engineering, BSc Civil Engineering	Tanzanian	22 July 2024
Ms. Light Chobya	Member	Msc Civil Engineering, Bsc Civil Engineering	Tanzanian	22 July 2022
Mr John Bura	Member	MSC Mechanical Engineering, BSc Mechanical Engineering	Tanzanian	16 February 2023
Ms Juliana E. Munisi	Member	Bachelor of Law Degree(LLB) Master of Laws (LLM)	Tanzanian	16 February 2023

Source: Technical Committee meeting minutes 2023/24

During the financial year 2023/24 the Technical Committee held six ordinary meeting.

The major issues deliberated on by the Technical Committee during this period include:

- Reviewing and recommending to the Board for approval of registration, upgrading and review of contractors in general category classes I-IV and specific category class I;
- Reviewing and approving registration of Contractors in general category Classes V-VII and specific category classes II -III;
- Reviewing and recommending to the Board periodic regulatory reports; and
- Reviewing and recommending to the Board reports on research and development of contractors.

2.13. Corporate Governance

The Directors believe that high standards of corporate governance directly influence the Board's stakeholders' confidence and the Board recognizes the importance of integrity, transparency, responsibility and accountability. In so doing the Board therefore confirms that: -

- Six (6) Board of Directors meetings were held during the year;
- The Board of Directors retain full and effective control over the Board and the Management team;
- Different persons in accordance with the Contractors Registration Act, hold the positions of Chairperson and Registrar (Chief Executive Officer);
- The Directors accept and exercise responsibility for strategic and policy decisions, the approval of budgets and monitoring of performance;
- The Board ensure that discussions on issues of performance, policy and strategy are informed and that debate is rigorous but constructive;
- The Board bring skills and experience from their own spheres of business to complement the professional experience and skills of the Management team;

CONTRACTORS REGISTRATION BOARD

- The Board appoints executive staff and further discloses that the Minister appoints non-executive directors; and
- The Board of Directors has the mandate to hire and fire any member of staff.

2.14. Overview of the Board's Performance

The financial year ended 30 June 2024 marked the twenty sixth year of the Contractors Registration Board operations. The Board carried out its activities in accordance to the approved Plan activities and Budget for the financial year ended 30 June 2024. In general, the Board's registration, regulatory and development functions were successfully implemented as per planned targets.

In the financial year ended 30 June 2024, the Board registered a total of 1,505 new contractors in various disciplines and conducted 4 training courses to contractors. Furthermore, significant initiatives have been made in developing the capacity and competence of contractors during the financial year and regulatory activities were intensified (see 1.13.1 below).

The Board has also continued to nurture its major asset base. Board's staff attended various training programs, meetings, workshops and seminars. These initiatives have enhanced the cross fertilization of better practices from different institutions in the country. These are geared towards equipping staff with the necessary skills and knowledge to enable the Board to be an exemplary institution.

2.15. Operating Performance Review

2.2.1. Key Performance Indicators

CRB has developed Strategic Plan for the period covering 2023-2028. This is a rolling plan which at every year-end is reviewed to ensure its validity and appropriateness for the period ahead so as to assure management of the achievement of the Board's mission. Through the strategic plan, the Board prepares its annual activities for achieving the Board's objectives.

The following are some of the achievements attained during the year under review: -

Table 5: Achievements attained during the financial year ended 30 June 2024

	Physical Achievement	Target (Plan)	Actual
1.	Registration of Contractors The Board registered 1,955 contractors during the year against the plan of 1,200 contractors thus excess of 755 contractors against the target. The increase in contractors' opportunities attracted more applicants.	1,200	1,955
2.	Site Inspection The Board inspected a total of 3,449 project sites during the year under review against 3,200 sites planned. Out of the inspected sites, 2,403 (69.7%) sites were found to comply while 1,046 (30.3%) sites were found with various shortfalls. Appropriate actions were taken on sites found with shortfalls. Furthermore, 132 defaulters were taken to court for contravening the contractor's registration act and its bylaws. This has enhanced stakeholders' compliance to the contractor's registration act.	3,200	3,449

CONTRACTORS REGISTRATION BOARD

	Physical Achievement	Target (Plan)	Actual
3.	Project Registration During the year under review 4,270 construction projects were registered in comparison with 3,500 projects planned	3,200	4,270
4.	Training of Contractors During the year under review, six (6) courses for training of contractors under the Sustainable Structured Training Programme (SSTP) were successfully conducted as follows: - <ul style="list-style-type: none"> • Dodoma; Business Management Skills; 2 to 4 August 2023, some 110 participants attended. • Dar es Salaam; Business Management Skills; 6 to 8 September 2023, some 218 participants attended. • Mwanza; Contracts Management; 11 to 13 October 2023, some 200 participants attended. • Dar es Salaam; Construction Pre-Contract Practices; 6 to 8 March 2024, some 171 participants attended. • Arusha; Financial Management; 8 to 10 May 2024, some 153 participants attended. • Iringa; Financial Management; 5 to 7 June 2024, some 123 participants attended. <p>Along with the training courses, in the first three course centres, the Board also conducted training on the use of the National Electronic Procurement System of Tanzania (NeST).</p> <p>Through the conducted courses, contractors have been imparted with the knowledge and skills on preparation of responsive tenders with realistic prices, the necessary skills to manage their businesses and their financial resources, skills to manage their contracts and the skills to use the NeST.</p> <p>Also a Joint Venture workshop was conducted in Mtwara from 25 to 26 January 2024, a total of 41 participants attended.</p>	6	6

Source: Performance report 2023/24

2.16. Financial Performance

During the financial year ended 30 June 2024 the Board earned a surplus of TZS 4.63 billion whereas a surplus of TZS 2.23 billion was earned during the year ended 30 June 2023. Total revenue for the year ended 30 June 2024 was TZS 16.59 billion whereas TZS 16.47 billion was earned during the year ended 30 June 2023. Operating expenses for year ended 30 June 2024 was TZS 11.96 billion as against TZS 14.24 billion during the year ended 30 June 2023 as summarized in Table 6 below: -

CONTRACTORS REGISTRATION BOARD

Table 6: Financial performance 2023/24

	2023/24 TZS (billion)	2022/23 TZS (billion)
Revenue	16.59	16.47
Expenditure	11.96	14.24
Surplus	4.63	2.23

Source: Financial statements 2023/24

2.17. Appropriation of Surplus

The Contractors Registration Board is a non-profit public organization. For that reason, there is no declaration of dividends. Any surplus generated from its operations shall, in accordance with its Corporate Plan, be utilized for financing the Boards' subsequent year activities. As no government subvention is received, the Board entirely depends on fees collected from contractors for running its activities.

2.18. Five-year Trend for the CRB Financial Statements

Table 7: Five-year Trend for the CRB Financial Statements

Description	2019/20 (TZS '000)	2020/21 (TZS '000)	2021/22 (TZS '000)	2022/23 (TZS '000)	2023/24 (TZS '000)
Number of Employees	60	60	59	59	57
Operating Income Before Depreciation	1,531,071	1,148,574	1,439,874	2,697,862	5,274,291
Surplus/(Deficit) For Year	1,213,394	813,896	1,094,977	2,229,994	4,625,714
Investment in Fixed Assets	10,592,989	15,234,875	17,443,606	18,068,565	18,073,797
Depreciation & Amortization	(2,644,642)	(2,688,895)	(2,907,390)	(1,886,798)	(2,535,376)
	7,948,347	12,545,980	14,536,216	16,181,767	15,538,421
Non-Current Assets	6,223,328	12,545,980	14,536,216	16,181,767	15,538,421
Current Assets	20,380,015	14,898,553	14,392,573	16,500,349	21,556,297
Total Assets	25,476,408	27,444,533	28,928,789	32,682,116	37,094,718
Equity	24,014,669	24,828,565	25,923,542	28,875,843	33,501,556

CONTRACTORS REGISTRATION BOARD

Description	2019/20	2020/21	2021/22	2022/23	2023/24
	(TZS '000)	(TZS '000)	(TZS '000)	(TZS '000)	(TZS '000)
Non-Current Liabilities	2,254,478	2,453,280	2,659,679	2,888,118	3,293,677
Current Liabilities	445,970	162,688	345,568	918,155	299,485
Total Equity and Liabilities	26,715,117	27,444,533	28,928,789	32,682,116	37,094,718

Source: Financial statements 2019/20-2023/24

2.19. Budget Performance

During the financial year ended 30 June 2024 the Board collected TZS 14.49 billion against its planned revenue amounting to TZS 15.07 billion. Actual expenditures during the year were TZS 10.75 billion against the planned expenditure of TZS 13.80 billion. See Table 8 below;

Table 8: Budget Performance Summary for the Year ended 30 June 2024

S/N	Budget item	Budget TZS '000'	Actual TZS '000'	Difference TZS '000'
1	Revenue	15,065,402	14,490,669	574,733
2	Recurrent Expenditure	13,785,639	10,751,340	3,034,299
3	Capital Expenditure	209,800	5,230	204,570

Source: Performance report 2023/24

2.20. Related Party Transactions

All related party transactions and balances are disclosed in note 24.0 to these financial statements.

2.21. Internal Controls

The Board of directors is responsible for the Board's system of internal control. Whilst no system of internal control can provide absolute assurance against all misstatements or losses, the Board's system is designed to provide the Board of Directors with reasonable assurance that the procedures in place are operating effectively. The key elements of the system of internal control are as follows: -

2.22. Delegation

The overall objectives of the Board are agreed by the Board of Directors, which delegates the day-to-day operations to Management for execution. There is a clear organization structure, detailing lines of authority and responsibility.

2.23. Budgets

Detailed annual budgets are prepared by the management for review by the Audit and Risk Committee and approved by the Board of Directors. The annual budgets are derived from the Board's approved corporate plan.

2.24. Competence

Staff skills are maintained both by a formal recruitment process and a performance appraisal system, which identifies training needs. Also, necessary training, both in house and externally, helps to consolidate existing staff skills and competences.

2.25. Internal Audit

An internal audit Unit has been established in compliance with good corporate governance and growth of the Boards' activities. The unit assesses risks and reviews controls. The Unit ensures that recommendations to improve controls are properly implemented by the management.

2.26. Contractors Assistance Fund

The Board established Contractors Assistance Fund (CAF) in the year 2002 being a special fund aimed all local Contractors to take full advantage of available work opportunities and improve their capability through participation in competitive bidding and execution of works within their class limits by facilitation of Bid Bonds and Bank Guarantees for Advance Payments. The Board conducts a risk assessment prior to issuing of guarantee to ensure that the contractor has the capacity adequate enough to execute the work thereby minimizing the probability of the contractors' default. Membership of the fund increased from 1,390 at 30 June 2023 to 1,429 members as at 30 June 2024. A total of 126 contractors benefited from the Fund through Bid Bonds and Advance Payment Guarantees amounting to TZS 7.7 billion.

2.27. Employee's Welfare

2.27.1. Management and Employees' Relationship

The average number of employees of the Board during the financial year 2023/24 was 57 of which 34 are male and 23 are female. One staff reached the age of compulsory retirement hence she retired. There were no unresolved complaints received by management from the employees during the year.

2.27.2. Training Facilitation

During the year 2023/24 sixteen (16) employees were facilitated to attend short term training on various courses at the cost of TZS 365.276 million while in 2022/23 fourteen staff members were facilitated at the cost of TZS 312.371 million.

CONTRACTORS REGISTRATION BOARD

2.27.3. Medical Assistance

All members of staff including their families (beneficiaries/dependents) were availed with medical insurance facility funded by the Board through National Health Insurance Fund (NHIF). The amount spent on Medical expenses for financial year 2023/24 is TZS 175.420 million while TZS 192.577 million were spent for financial year 2022/23

2.27.4. Financial Assistance

The Board has established a Revolving Fund to assist in providing and promoting of the welfare of its employees. Financial assistance in terms of cash advances/soft loans is provided to employees confirmed to their employment depending on the Management's assessment of the need and circumstances of each individual case and the ability to repay in accordance with the existing Board's Staff Regulations.

2.28. Going Concern

The Board confirms that applicable accounting standards have been followed and that the financial statements have been prepared on a going concern basis. The Board has reasonable expectation that the Board has adequate resources to continue in operational existence for the foreseeable future.

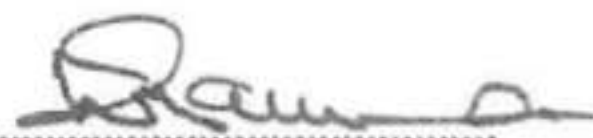
2.29. Future Plans

The Board's future plans are guided by the Corporate Strategic Plan 2024/24-2027/28 which focuses on four Key Result Areas (KRA's) namely enhancing Compliance and Conduct of Contractors and Other Stakeholders; Capacity and Competence of Contractors; Occupational Health, Safety and Environment and the Board's Organizational Performance.

2.30. Auditors

The Controller and Auditor General is the statutory auditor of the Contractors Registration Board by virtue of Article 143 of the Constitution of the United Republic of Tanzania and as amplified in Sec.32(4) of the Public Audit Act No.11 of 2008.

BY ORDER OF THE BOARD



Joseph M. Nyamhanga
CHAIRPERSON

25/03/2025

DATE



Rhoben P. Nkori
ACCOUNTING OFFICER

Controller and Auditor General

AR/PA/CRB/2023/24

16

CONTRACTORS REGISTRATION BOARD

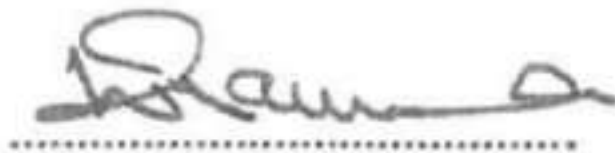
3.0 STATEMENT OF RESPONSIBILITY BY THOSE CHARGED WITH GOVERNANCE

The Directors are required by the Contractors Registration Act, RE cap 235, revised edition 2002 to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Board as at the end of the financial year and of the surplus or deficit for that financial year. The directors confirm that suitable accounting policies have been used and applied consistently, and reasonable and prudent judgments and estimates have been made in the preparation of the financial statements for the financial year ended 30 June 2024.

The directors also confirm that International Public Sector Accounting Standards (IPSAS) have been adopted. The Directors are responsible to ensure proper keeping of accounting records, for safeguarding the assets of the Board and hence for taking reasonable steps for prevention of fraud and other irregularities.

The Directors further accept the responsibility for the maintenance of accounting records that may be relied upon in the preparation of financial statements, as well as adequate systems of internal control.

Nothing has come to the attention of the Directors to indicate that the Board will not remain a going concern for at least twelve months from the date of this statement.



Joseph M. Nyamhanga

CHAIRPERSON

DATE..... 25/03/2025

CONTRACTORS REGISTRATION BOARD

4.0 DECLARATION BY THE HEAD OF FINANCE AND ACCOUNTING

The National Board of Accountants and Auditors (NBAA) according to the powers conferred upon it by virtue of the Auditors and Accountants (Registration) Act No. 33 of 1972, as amended by Act No. 2 of 1995, requires financial statements to be accompanied with a declaration issued by the Head of Finance/Accounting responsible for the preparation of financial statements of the entity concerned.

It is the duty of a Professional Accountant to assist the Board of Directors and Management to discharge the responsibility of preparing financial statements of an entity showing a true and fair view of the entity's position as at the end of the financial period and of its performance during the period in accordance with the applicable International Public Sector Accounting Standards (IPSAS) and the statutory financial reporting requirements. Full legal responsibility for the preparation of financial statements rests with the Board of Directors as under Directors Responsibility statement on the earlier page.

I, CPA Angelo F. Ngalla being the Head of Finance and Accounting of the Contractors Registration Board hereby acknowledge my responsibility of ensuring that the financial statements for the financial year ended 30 June 2024 have been prepared in compliance with applicable accounting standards and statutory requirements.

I, thus confirm that, the financial statements give a true and fair view of the position of The Contractors Registration Board as on the date and that they have been prepared based on properly maintained financial records.

Signed by: 

Position: Assistant Registrar- Finance & Administration

NBAA Membership No ACPA 1500

Date: 21/03/2025

CONTRACTORS REGISTRATION BOARD

5.0 FINANCIAL STATEMENTS

5.1 STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2024

	Notes	2023/24 TZS '000'	2022/23 TZS '000' Restated
Current Assets			
Cash and Cash Equivalent	6.5	12,455,409	8,717,835
Contractors Assistance Fund (CAF)	6.4	4,247,699	4,118,212
Deposits			
Trade and Other Receivables	6.3	4,853,189	3,664,302
Total current Assets		21,556,297	16,500,349
Non-Current Assets			
Property, Plant and Equipment	6.6	14,075,188	14,659,671
Intangible Asset	6.7	237,419	267,096
Investment Property	6.8	1,225,814	1,255,000
Total Non-Current Assets		15,538,421	16,181,767
TOTAL ASSETS		37,094,718	32,682,116
EQUITY AND LIABILITIES			
Current Liabilities			
Provision (Accrued Leave)	6.9	8,770	15,325
Trade and Other Payables	6.10	290,715	902,830
Total Current Liabilities		299,485	918,155
Non-Current Liabilities			
Provisions for (Complimentary Benefits)	6.9	3,293,677	2,888,118
Total Current and Non-current Liabilities		3,593,162	3,806,273
Equity			
Capital Fund	6.11	283,304	283,304
Accumulated surplus	6.12	33,218,252	28,592,539
Total Equity		33,501,556	28,875,843
TOTAL EQUITY AND LIABILITIES		37,094,718	32,682,116

Notes form an integral part of the financial statements which were approved by the

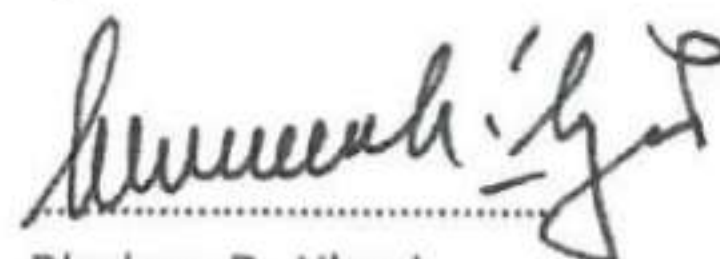
Board of Directors onand signed on its behalf by: -



Joseph M. Nyamhanga
CHAIRPERSON

25/02/2025

DATE



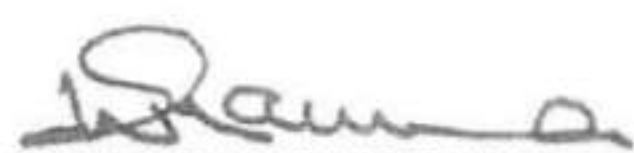
Rhoben P. Nkori
ACCOUNTING OFFICER

CONTRACTORS REGISTRATION BOARD

5.2 STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2024

	Notes	2023/24 TZS '000'	2022/23 TZS '000' Restated
REVENUE			
Revenue from Non-exchange Transaction	6.13.1	406,620	554,472
Revenue from Exchange Transaction	6.13.2	14,654,875	15,822,608
Other Gains	6.14	1,526,740	89,719
		16,588,235	16,466,799
LESS: EXPENSES			
Personnel Expenses	6.15	5,190,295	4,834,027
Administrative and Office Expenses	6.16	3,999,938	6,612,761
Contractors Development Related Expenses	6.17	1,842,992	2,166,508
Depreciation	6.6 & 6.8	618,900	467,868
Amortization	6.7	29,677	-
Board Expenses	6.18	280,719	155,641
		11,962,520	14,236,805
Surplus for the Year		4,625,714	2,229,994

Notes form an integral part of these financial statements.



Joseph M. Nyamhanga
CHAIRPERSON

25/01/2024

DATE



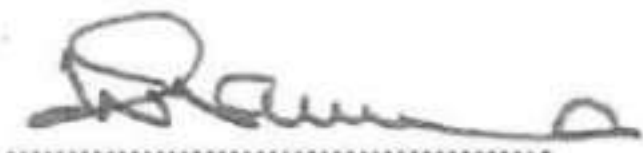
Rhoben P. Nkori
ACCOUNTING OFFICER

CONTRACTORS REGISTRATION BOARD

5.3 STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2024

	Capital Fund	Accumulated Surplus/(Loss)	Total
	TZS '000'	TZS '000'	TZS '000'
At 1 July 2023	283,304	28,592,538	28,875,842
Surplus for the Year	-	4,625,714	4,625,714
At 30 June 2024	283,304	33,218,252	33,501,556
At 1 July 2022	283,304	25,632,648	25,915,952
Adjustment	-	729,897	729,897
Surplus for the Year	-	2,229,994	2,229,994
At 30 June 2023	283,304	28,592,538	28,875,843

Notes form an integral part of the financial statements



Joseph M. Nyamhanga
CHAIRPERSON

25/03/2025

DATE



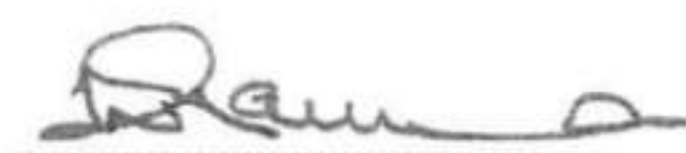
Rhoben P. Nkori
ACCOUNTING OFFICER

CONTRACTORS REGISTRATION BOARD

5.4 CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2024

	Notes	2023/24 TZS '000'	2022/23 TZS '000'
Cash Flows from Operating Activities			
Receipts			
Revenue from exchange transactions	6.19.2	12,975,876	12,252,300
Fees Received in Advance	6.10	193,063	40,076
Other Income	6.19.3	1,321,730	60,496
Total receipts		14,490,669	12,352,872
Payments			
Personnel Expenses	6.19.4	(4,816,459)	(4,658,298)
Administration Expenses	6.19.5	(3,811,170)	(2,634,467)
Contractors Development Related Cost	6.17	(1,842,992)	(2,166,508)
Board of Directors Expenses	6.18	(280,719)	(155,641)
Total Payments		(10,751,340)	(9,614,914)
Cash Flows from Operating Activities		3,739,329	2,737,958
Cash Flows from Investing Activities			
Acquisition of Property, Plant and Equipment	6.6	(5,230)	(96,920)
Acquisition of Capital Works in Progress	6.8		(1,294,197)
Net Cash Flows used in Investing Activities		(5,230)	(1,391,117)
Net increase in Cash and Cash Equivalents		3,734,099	1,346,841
Cash and Cash Equivalents At: -			
Beginning of the Year		8,725,962	7,379,122
End of the Year	6.5	12,460,061	8,725,962

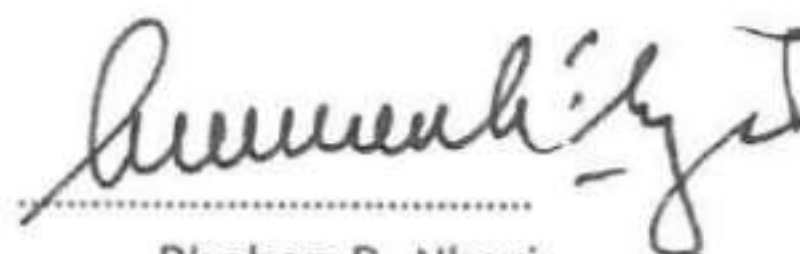
Notes form an integral part of the financial statements.



Joseph M. Nyamhanga
CHAIRPERSON

25/03/2025

DATE




Rhoben P. Nkori
ACCOUNTING OFFICER

CONTRACTORS REGISTRATION BOARD

5.5 STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNT FOR THE YEAR ENDED 30 JUNE 2024

REVENUE	Original Budget	Final Budget	Actual Amount on accrual	Accrued amount	Actual Amount	Performance difference F =(E-B)	
	(A) TZS '000'	(B) TZS '000'	(C) TZS '000'	(D) TZS '000'	E =(C+D) TZS '000'	TZS '000'	%
RECEIPTS							
Revenue from Non-exchange Transaction	470,000	470,000	406,620	-	-	-470,000	
Revenue from Exchange Transaction	14,481,102	14,481,102	14,654,875	1,678,998	12,975,876	-1,505,226	-12 (a)
Fee received in Advance				-193,063	193,063	193,063	
Other Gain or Losses	114,300	114,300	1,526,740	205,010	1,321,730	1,207,430	91 (b)
TOTAL RECEIPTS	15,065,402	15,065,402	16,588,235	2,097,565	14,490,669	-574,733	-4
LESS: PAYMENTS							
Staff Costs	5,343,969	5,343,969	5,190,295	373,836	4,816,459	-527,510	-11
Administrative and Office Expenses	6,020,133	6,020,133	3,999,938	188,768	3,811,170	-2,208,963	-58 (c)
Contractors Development Related Expenses	1,710,422	1,710,422	1,842,992	-	1,842,992	132,570	7
Depreciation and Amortization	423,555	423,555	648,577	648,577	0	-423,555	
Board Expenses	287,560	287,560	280,719	-	280,719	-6,841	-2
TOTAL PAYMENTS	13,785,639	13,785,639	11,962,520	1,211,180	10,751,340	-3,034,299	-28
Capital Expenditure	209,800	209,800	-	-	5,230	-204,570	-3911 (d)
NET RECEIPTS	1,279,763	1,279,763	4,625,714	882,910	3,739,329	2,459,566	66

*The Statement of Comparison of Budget and Actual performance is prepared on cash basis


 Joseph M. Nyamhanga
 CHAIRPERSON

25/07/2025
 DATE


 Rhoben P. Nkori
 ACCOUNTING OFFICER

CONTRACTORS REGISTRATION BOARD

Explanation for Remarks

- a) The unfavourable variance is mainly attributed by decrease in fines and penalties;
- b) The unfavourable variance is mainly attributed by outstanding fees;
- c) The favourable variance in administrative and office expenses is largely attributed by provision on bad debts and accrued expenses; and
- d) The unfavourable variance in capital expenditure is caused by delay in procurement of Capital expenses.

5.6 NOTES TO THE FINANCIAL STATEMENTS

1.0 GENERAL INFORMATION

The Board is a Government owned institution established under the Contractors Registration Act, Cap 235(RE) 2002. The Board has its head office located at Mkandarasi Place, Plot no.5, Block A, NCC Link. 41104 Tambukareli Dodoma and Zonal offices in Dar es Salaam, Mwanza, Mbeya, Dodoma and Arusha regions.

2.0 SIGNIFICANT ACCOUNTING POLICIES

i. Statement of Compliance

The financial statements have been prepared and presented in accordance with International Public Sector Accounting Standards (IPSAS).

ii. Basis of Preparation

The financial statements have been prepared and presented in accordance with International Public Sector Accounting Standards (IPSAS) under the historical cost convention modified to include revaluation of property, plant and equipment. No adjustments have been made for inflationary factors affecting the financial statements.

Preparation of financial statements in conformity with IPSAS requires the use of certain critical accounting estimates. It also requires management to exercise judgment in the process of applying the accounting policies. The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are noted and separately disclosed in the financial statements.

2.1 Summary of Significant Accounting Policies

2.1.1 Property, Plant and Equipment

All land and buildings up to 30 December 2017 were stated at valuation and additions thereafter at cost. Plant and equipment are initially recorded at historical cost which includes expenditure that is directly attributable to the acquisition of the items. Subsequent costs of all are included in the asset's carrying amount or recognized as a separate asset, as appropriate, only when it is probable that the future economic benefits associated with the item will flow to the Board and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the statement of financial performance during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to reduce the cost of each asset to its residual value over its estimated useful life at a

CONTRACTORS REGISTRATION BOARD

given rate per annum. Residual value is the estimated amount that an entity would currently obtain from disposal of the asset after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life. The annual rates, which are consistent with those applied in the previous years, are as follows: -

<i>Description</i>	<i>Annual % rate</i>
Buildings	2.0
Office furniture and equipment	10.0
Fittings	10.0
Computers and electronic equipment	12.5
Motor vehicles	10.0

Depreciation is charged on assets from the date they are ready for use and cease on the date they are derecognized.

Assets that are subject to depreciation shall be reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

Gains and losses on disposal are determined by comparing the disposal proceeds with the carrying amount and are credited/charged to the statement of financial performance. Carrying amount is the amount at which an asset is recognized after deducting any accumulated depreciation and any accumulated impairment losses. Impairment loss (if any) on fixed assets is determined by reviewing the asset at every balance sheet date and if any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment losses. Recoverable amount is the higher of fair value less costs to sell and value in use.

2.1.2 Intangible Assets

Acquired computer software licences are capitalized on the basis of the costs incurred to acquire and bring to use the specific software. These costs are amortized on the basis of the expected useful life. Costs associated with developing or maintaining computer software programs are recognized as an expense as incurred. Intangible assets with finite useful lives are stated at cost less accumulated amortization and any accumulated impairment losses while assets with indefinite useful lives are stated at cost less any subsequent accumulated impairment losses.

Amortization of intangible assets with finite useful lives is provided on straight line basis over their estimated useful economic lives. Amortization is charged by apportioning the chargeable annual amount to the time the assets have been in use during the year. Amortization charge for the financial year is recognized in statement of financial performance as an expense.

Gains or losses from derecognizing an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognized in the statement of financial performance of when the asset is derecognized.

2.1.3 Investment Property

Property held for long-term rental yield that is not occupied by either the Corporation or the Government is classified as investment property.

Investment property comprises of freehold land and buildings. It is carried at fair value. Fair value is based on active market prices, adjusted, if necessary, for any differences in the nature, location or condition of the specific asset. If this information is not available, the Board uses the alternative valuation methods such as discounted cash flow projections or recent prices on less active markets. These valuations are reviewed annually by an independent valuation expert. Changes in fair value are recorded in the statement of financial performance.

3.0 Subsequent Costs

Subsequent costs (major renovation costs) shall be included in the asset's carrying amount or to be recognized as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the property will flow to the Board and the cost of the property can be measured reliably. Repairs and maintenance are charged to statement of financial performance in the financial period in which they are incurred.

Investment property that is being redeveloped for continuing use as investment property, or for which the market has become less active, continues to be measured at fair value.

If an investment property becomes owner-occupied, it is reclassified as property, plant and equipment and its fair value at the date of reclassification becomes its cost for subsequent accounting purposes.

4.0. Impairment of Receivables

Receivables are recognized initially at fair value and subsequently measured at cost less provision for impairment. Provision for impairment in respect of annual subscription fee debts is made in the accounts on specific fee debtors with outstanding debts of one year. Provision for impairment in respect of other receivables is made in the accounts on specific other receivables determined to be doubtful of recovery. Bad debts are written off after all efforts to recover them are proven futile and upon seeking and obtaining Board of Directors approval.

5.0. Revenue Recognition

Revenue comprises Revenue from Exchange Transactions and Revenue from Non-Exchange Transactions. It includes the gross inflows of economic benefits or service potential received

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and receivable by the entity, and these benefits can be measured reliably. Revenue is recognized when it is determined that it will accrue to the Board.

i. Revenue from Exchange Transactions

Revenue from Exchange Transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.

ii. Non-Exchange Transactions (Transfers):

Revenue from Non-Exchange Transactions includes Government Grants and Grants from Donors. Grants are accounted for when there is reasonable assurance that the grants will be received. Revenue recognition is based on an assessment of whether an asset or a liability has been created. For capital grants without conditions attached, revenue is recognized immediately in the statement of financial performance. If conditions are attached, a liability is recognized as capital funds in the statement of financial position and is reduced and revenue recognized as the conditions are satisfied.

6.0. Employee Benefits

i. Defined Contribution

CRB has statutory obligations to contribute to various pension schemes in favor of all the employees employed under permanent and pensionable terms. The pension schemes in force which the Board contributes include the Public Service Social Security Fund (PSSSF) to which CRB contributes 15% of each employee's basic pay. Contributions to this fund are recognized as an expense in the financial year the employees render the related services. For the year 2023/23 CRB has contributed TZS 426,546,000 (2021/22 was TZS 423,948,000).

ii. Defined Benefit Plan

Staff retirement/retrenchment benefit scheme policy provides retirement benefits to employees on retirement or to the family of the staff in case of death. The benefits include gratuity of 4 years' gross salary calculated using the highest monthly salary for each year of full service for employees who served the Board more than 10 years. Provision has been made based on management computation as at 30 June 2024.

6.1. Cash and Cash Equivalents

The Boards' cash comprises cash in hand and demand deposits with banks. Cash equivalents comprise of short-term bank deposits with an original maturity of three months. The carrying amounts of these assets approximate their fair value. For the purposes of cash flow statements cash and cash equivalents comprise cash in hand and cash at bank.

Foreign Currency Translations

Foreign currency transactions during the year are translated into Tanzanian shillings at the rates of exchange ruling at the dates of the transactions. Monetary assets and liabilities at the year-end expressed in foreign currencies are translated into Tanzanian shillings at the rates of exchange ruling at the year end. The resultant gains/losses on exchange rate translations are dealt with in the statement of financial performance.

Provisions

Provisions are recognized when the Board has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and a reliable estimate of the amount can be made. When the Board expects a provision to be reimbursed, for example under insurance contract, the reimbursement is recognized as a separate asset only when the reimbursement is virtually certain.

6.2. Risk Management

Risk is an inherent feature of the activities of any entity. Contractors Registration Board manages its risk by having in place appropriate functional risk management structures, systems and procedures which evolve continuously in response to changes in the environment in which the Board operates. The following are the main types of risks the Board is exposed to in the course of executing its day to day operations: -

(i) Operational Risk

Operational risk is the risk of loss both financial and non-financial resulting from inadequate systems, management failures, ineffective internal control processes, fraud, theft, and human errors. The Board addresses this risk through ensuring existence of a sound internal control system.

Managing operational risk is an integral part of the day-to-day operations by the management. The risk is closely monitored by management and the Board of Directors.

(ii) Liquidity Risk

Liquidity risk is that risk the Board faces by not having adequate funds to settle its day-to-day obligations as and when they fall due. The Board ensures a prudent liquidity risk management through which it maintains sufficient cash/liquidity to cover committed credit facilities received working capital as well as capital project requirements. Liquidity risk management by the Board includes forward planning and close monitoring by the finance department.

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(iii) Fair values

Set out below is a comparison by category of carrying amounts and fair values of the Board's financial instruments (Consolidated).

	Carrying amount		Fair value	
	30 June 2024	30 June 2023	30 June 2024	30 June 2023
	TZS '000'	TZS '000'	TZS '000'	TZS '000'
Financial assets				
Cash	12,455,409	8,717,835	12,455,409	8,717,835
Held to maturity Deposits	4,247,699	4,118,212	4,247,699	4,118,212
Accounts receivables	4,853,189	3,664,302	4,853,189	3,664,302
Financial liabilities				
Provision for Complementary benefit	3,293,677	2,888,118	3,293,677	2,888,118
Provision (Accrued Leave)	8,770	15,325	8,770	15,325
Accounts payables	290,715	902,830	290,715	902,830

(iv) Credit Risk

Credit risk is the risk that counterparty will not meet its obligations under a financial instrument or customer contract, leading to a financial loss. CRB is exposed to credit risk from its operating activities, primarily trade receivables, financial investment held-to-maturity, and from its financing activities, including deposits with banks and financial institutions, foreign exchange transactions. Trade receivables are presented net of allowance for impairment. Accordingly, CRB has no significant credit risk which has not been adequately provided for.

	30 June 2024 TZS'000'	30 June 2023 TZS'000'
6.3 Trade and Other Receivables		
Trade Receivables	16,933,667	15,073,055
Other Receivables	546,384	527,119
	17,480,051	15,600,174
Adjustment:Prov.for Impairment of Receivables	2,999	
Provision for Impairment of Receivables	(13,737,952)	(12,780,607)
Sub-Total	3,745,098	2,819,567
Staff Receivables		
Staff Loans	7,847	9,280
Safari Imprest	-	4,502
Staff Car Loans	559,576	501,250
Staff Housing Loans	252,301	266,413
Sub-Total	819,724	781,445
Deposits & Prepayments		

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Advance to Contractors		
Deposits & Other Prepayments	288,367	63,290
Sub-Total	288,367	63,290
Total	4,853,189	3,664,302

The increase in trade and other receivables by TZS 1,188,887,000 i.e. from TZS 3,664,302,000 as at 30 June 2023 to TZS 4,853,189,000 as at 30 June 2024 is mainly attributable to increase of Trade Receivables.

6.4 Contractors Assistance Fund (CAF)

Deposits	30 June 2024	30 June 2023
	TZS'000'	TZS'000'
At 1 July	4,118,212	4,016,049
Exchange rate Fluctuations	-15,723	-2
Interest Earned for the Year	145,210	102,165
Total	4,247,699	4,118,212

The increase of TZS 129,483,000 in CAF deposits i.e., from TZS 4,118,216,000 as at 30 June 2023 to TZS 4,247,699,000 as at 30 June 2024 is attributed by interest earned on deposits which matured during the year under review.

Cash and Cash Equivalents	30 June 2024	30 June 2023
	TZS'000'	TZS'000'
BOT Collection Account Forex	11,811,456	7,773,318
BOT Collection Account Local	381,139	485,283
CRDB Collection Account Forex	9,226	138,711
CRDB Collection Account Local	-	160,408
FOREX Bank Account-CRDB	78,636	39,559
Local Bank Account-CRDB	128,063	30,675
NBC collection Account Forex	-	231
NBC collection Account Local	337	2,550
NMB collection Account Forex	-	-
NMB collection Account Local	150	2,300
Revolving Fund	44,752	82,555
Petty Cash	6,302	10,372
Total	12,460,061	8,725,962
Less: Expected Credit Loss	(4,652)	(8,127)
Net Cash and Cash Equivalent	12,455,409	8,717,835

The increase of Net Cash and Cash equivalent i.e from TZS 8,717,835,000 to 12,455,409,000 is attributed to increase of collections and decrease of expenditures.

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6.6(a) Property, Plant and Equipment - Restated

	Land	Buildings	Electronic Equipment	Office Furniture	Office Equipment	Motor Vehicles	Total
Year Ended 30.06.2023	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'
Cost:							
At 1 July 2022	155,000	850,000	1,297,018	523,298	9,940	1,807,129	4,642,385
Additions During Year			55,392	41,528			96,920
Adjustments		3,570,149					3,570,149
Disposal During the year	-	-	(166,806)	(44,146)	(2,833)		(213,785)
Adjustments		8,743,477	(503,226)	(164,660)	(7,107)		8,068,484
At 30 June 2023	155,000	13,163,626	682,378	356,020	-	1,807,129	16,164,153
Depreciation:							
At 1 July 2022	-	85,000	766,699	213,429	9,940	1,313,120	2,388,188
Adjustments							
Disposal During the year	-	-	(166,806)	(44,146)	(2,833)	-	(213,786)
Charge for the Year	-	39,950	145,445	72,135	-	227,338	484,868
Adjustments			(501,632)	(112,222)	(7,107)	(533,827)	(1,154,788)
At 30 June 2023	-	124,950	243,706	129,196	-	1,006,631	1,504,483
Carrying Amount:							
At 30 June 2023	155,000	13,038,676	438,672	226,824	-	800,499	14,659,671

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6.6(b)

Property, Plant and Equipment (Cont'd)

	Land	Buildings	Electronic Equipment	Office Furniture	Office Equipment	Motor Vehicles	Total
Year Ended 30 June 2024	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'
<i>Cost:</i>							
At 1 July 2023	155,000	13,163,626	682,378	356,020	-	1,807,129	16,164,153
Addition during the year			830	4,400		-	5,230
Adjustment				3			3
Disposal During Year	-	-				-	
At 30 June 2024	155,000	13,163,626	683,208	360,423	-	1,807,129	16,169,386
<i>Depreciation:</i>							
At 1 July 2023	-	124,950	243,706	129,197	-	1,006,631	1,504,484
Disposal during year	-	-	-	-	-	-	-
Charge for the Year	-	263,154	73,058	72,653	-	180,848	589,713
At 30 June 2024	-	388,104	316,764	201,850	-	1,187,479	2,094,197
<i>Carrying Amount:</i>							
At 30 June 2024	155,000	12,775,522	366,444	158,573	-	619,649	14,075,188
At 30 June 2023	155,000	13,038,676	438,672	226,824	-	800,499	14,659,671

6.6(c) SUMMARY FOR ADJUSTMENT ABOVE - PPE

	Land	Buildings	Electronic Equipment	Office Furniture	Office Equipment	Motor Vehicles	Total
Year Ended 30 June 2023	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'
<i>Cost:</i>							
At 1 July 2022	155,000	850,000	1,297,018	523,298	9,940	1,807,129	4,642,386
Additions During Year			55,392	41,528			96,920
Adjustments		3,570,149					3,570,149
Disposal During the year			(166,806)	(44,146)	(2,833)		-
Transfer of Assets			7,107		(7,107)		-
Transfer of Assets			(3,808)				(3,808)

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	Land	Buildings	Electronic Equipment	Office Furniture	Office Equipment	Motor Vehicles	Total
Year Ended 30 June 2023	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'	TZS'000'
Correction			(506,525)				(506,525)
Correction				(164,660)			(164,660)
Transfer		8,743,477					8,743,477
At 30 June 2023	155,000	13,163,626	682,378	356,020	-	1,807,129	16,164,154
Depreciation:							
At 1 July 2021	-	85,000	766,699	213,429	9,940	1,313,120	2,388,188
Disposal During the year	-	-	(166,806)	(44,146)	(2,833)	-	-
Charge for the Year	-	39,950	145,445	72,135	-	227,338	484,868
Correction			(506,525)				(506,525)
Transfer of Asset			7,107		(7,107)	(533,827)	(533,827)
Transfer of Asset			(3,808)				(3,808)
Fully depreciated			1,594				1,594
Fully depreciated				52,438			52,438
Correction				(164,660)			(164,660)
At 30 June 2023	-	124,950	243,706	129,196	-	1,006,631	1,504,483
Carrying Amount:							
At 30 June 2023	155,000	13,038,676	438,672	226,824	-	800,499	14,659,671

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	30 June 2024	30 June 2023
		Restated
6.7 Intangible Assets	TZS '000'	TZS'000'
At 1 July	649,411	645,603
Adjustments		3,808
Additions during the year	-	-
At 30 June	649,411	649,411
Amortization		
At 1 July,	382,315	649,411
Adjustments		-
Charge for the year	29,677	(267,096)
	411,992	382,315
Carrying value as 30 June 2024	237,419	267,096

6.8 Investment Property

Investment property of TZS 1,255,000,000 is in respect of a four-story leased building located at Ilala in Dar es Salaam.

	Land	Building	30 June 2024	30 June 2023
			TZS '000'	TZS '000'
Investment property Cost 1 July 2023	668,000	587,000	1,255,000	9,998,477
Adjustments				-8,743,477
Additions			-	-
Total	668,000	587,000	1,255,000	1,255,000
Depreciation				
At 1 July 2023		-	-	
Charge for the year		29,186	29,186	
At 30 June 2024		29,186	29,186	
Carrying Value				
At 30 June 2024	668,000	557,814	1,225,814	
At 30 June 2023	668,000	587,000		1,255,000

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6.9	Provisions	Complementary Benefits	Leave Dues	Total
		TZS'000'	TZS'000'	TZS'000'
	At 1 July 2022	2,659,679	28,508	2,688,187
	Paid During the Year	-	(28,508)	(28,508)
	Current Year	228,439	15,325	243,764
	At 30 June 2023	2,888,118	15,325	2,903,443
	Current 2023	-	15,325	15,325
	Non-Current, 2023	2,888,118	-	2,888,118
	Total	2,888,118	15,325	2,903,443
	At 1 July 2023	2,888,118	15,325	2,903,443
	Paid During the Year	(96,762)	(15,325)	(112,087)
	Current Year	502,322	8,770	511,092
	At 30 June 2024	3,293,678	8,770	3,302,448
	Current 2024	-	8,770	8,770
	Non-Current, 2024	3,293,678	-	3,293,678
	Total	3,293,678	8,770	3,302,448

Whereas complementary benefits are benefits payable to employees on retirement after serving the board for not less than 10 years as per CRB incentive scheme, leave dues are provisions for leave days not taken by staff as at year end.

	30 June 2024	30 June 2023
6.10 Trade and Other Payables	TZS'000'	TZS'000'
Deferred Revenue	193,063	40,076
Provision for Audit Fees	70,000	40,000
Miscellaneous Creditors	27,652	822,754
Sub-total	290,715	902,830

Whereas, the entire amount of deferred revenue pertains to annual subscription fee received in advance by the Board, the miscellaneous creditors i.e., TZS 27,652,000 are in respect of provision for other creditors most of which had been settled.

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6.11 Capital Fund

Capital Fund of TZS 283,304,348 represents assets that were taken over from the defunct National Board of Architects, Quantity Surveyors (NBAQS) and Building Contractors (BC).

	30 June 2024	30 June 2023
6.12 Accumulated Surplus	TZS'000'	TZS'000'
At 1 July	28,592,538	25,632,648
Adjustments		729,897
Surplus for the Year	4,625,714	2,229,994
At 30 June	33,218,252	28,592,539

6.13 Revenue

6.13.1 Revenue from Non-Exchange Transactions

	2023/24	2022/23
	TZS'000'	TZS'000'
Fines and Penalties	406,620	554,472
Total	406,620	554,472

The decrease of TZS 147,852,000 i.e., from TZS 554,472,000 for year 2022/23 to TZS 406,620,000 for year 2023/24 is mainly attributed by decrease of Fines and Penalties charges from contractors by the Board.

6.13.2 Revenue from Exchange Transactions

	2023/24	2022/23
	TZS'000'	TZS'000'
Registration Fees	2,920,341	2,073,097
Annual Subscription fees	8,226,337	9,871,208
Project Registration	1,659,820	1,681,620
Processing Fees	47,290	64,670
Change of Name fee	895	550
Settlement fee	357,675	345,000
CAF/ACM & Training	102,574	330,682
Sale of Publication	1,160	880
Sale of application forms	152,819	103,890
Interest on Fixed Deposit	145,210	102,165
Income from Investment	978,509	1,200,000
Bad debts recovery	62,095	12,183
Gain on disposal of fixed assets	150	36,663
Total	14,654,875	15,822,608

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The decrease of TZS 1,167,733,000 i.e., from TZS 15,822,608,000 for year 2022/23 to TZS 14,654,875,000 for year 2023/24 is mainly attributed by decrease of charged revenue to contractors by the Board.

6.14 Other Gains

	2023/24	2022/23
	TZS'000'	TZS'000'
Gain on Foreign exchange Fluctuations	1,526,740	89,719
Total	1,526,740	89,719

The increase of TZS 1,437,021,000 i.e., from TZS 89,719,000 for the year 2022/23 to TZS 1,526,740,000 for the year 2023/24 is attributed by increase in gain on foreign exchange fluctuation.

6.15 Personnel Expenses

	2023/24	2022/23
	TZS'000'	TZS'000'
Salaries and Wages	2,845,939	2,860,043
Employer Pension contribution	422,167	426,546
Skills and Development Levy	111,292	117,712
Medical Expenses	175,420	192,577
Recruitment & Terminal Benefits	-	40,176
WCF Contribution	12,871	14,218
Leave Passages	245,740	245,131
Staff Welfare	500,498	381,489
Staff Training	365,276	312,371
Accrued Complementary benefit	502,322	228,439
Accrued staff leave	8,770	15,325
Total	5,190,295	4,834,027

The Increase of TZS 356,278,000 i.e., from TZS 4,834,022,000 for the year 2022/23 to TZS 5,190,295,000 for the year 2023/24 is mainly attributable to increase in staff welfare and Complementary benefits payable to employees on retirement after serving the Board for not less than 10 years as per CRB incentive scheme

	2023/24	2022/23
	TZS'000'	TZS'000'
6.16 Administrative and office Expenses		
Transport & Travelling Expenses	206,659	231,968
Office Stationery	83,104	82,981
Printing Expenses	52,402	56,947
Postage & Annual Rent	45,046	54,137
Telephone, Fax & Internet	109,092	107,771
Water & Electricity	66,854	111,579
Entertainment & Public Relation	5,979	69,119
Office Upkeep	242,805	271,881

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Advertising	49,325	21,511
Bank Charges	13,575	25,854
Consultancy & Professional Fees	246,471	229,186
Fuel and Oil	241,034	146,764
Repair and Maintenance- Building	152,167	33,660
Repairs and Maintenance- Vehicle	187,512	184,942
Repair/Maintenance-Furniture and Equipment	5,710	2,916
Repair/Maintenance- Electrical Equipment	51,165	10,619
Property Insurance	100,455	88,347
Land Rent/Property Tax	42,678	70,327
Provision for Impairment of Receivables	957,345	3,675,381
Donations	15,000	11,710
Review/Inspect & Visits-DSM and Upcountry	801,858	756,702
Publications	35,350	43,310
Development of MIS & Resource Centre	143,183	176,798
Newspapers and Periodicals	9,597	9,180
Committee Meeting Expenses	33,450	60,960
Car Hire Expenses	35,597	30,084
Audit Fees & Related costs	70,000	40,000
Provision for ECL	(3,475)	8,127
Total	3,999,938	6,612,761

The decrease of TZS 2,612,823,000 i.e., from TZS 6,612,761,000 for year 2022/23 to TZS 3,999,938,000 for year 2023/24 is mainly attributed by decrease in the provision for impairment of Receivables.

	2023/24 TZS'000'	2022/23 TZS'000'
6.17 Contractors Development Related Costs		
Contractors' seminars & Workshops expenses	158,329	647,866
Training of Contractors	1,435,098	1,369,150
Research and Studies	249,565	149,492
Total	1,842,992	2,166,508

The decrease of 323,516,000 i.e., from TZS 2,166,508,000 for year 2022/23 to TZS 1,842,992,000 in 2023/24 is mainly attributable to savings in seminars and workshops

	2023/24 TZS'000'	2022/23 TZS'000'
6.18 Board Expenses		
Board Expenses	231,719	121,641
Directors Fees	49,000	34,000
Total	280,719	155,641

The Increase of TZS 125,078,000 in Board expenses incurred during the year 2023/24 is mainly attributable to Board working for the whole year comparing to the previous year where the nomination of the Board was on the second half of the year.

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6.19 Cash Flows Workings

	2023/24 TZS'000'	2022/23 TZS'000'
6.19.1 Revenue from Non-		
6.19.2 Revenue from Exchange transactions		
Opening receivable	15,600,174	11,504,617
Revenue during the year	15,061,495	16,377,080
Sub Total	30,661,669	27,881,697
Less		
Closing stock Receivable	17,480,051	15,600,174
Less unrealised gain	205,010	29,223
Sub total	17,685,061	15,629,397
Less: Previous year advance	731	
Total	12,975,876	12,252,300

6.19.3 Other Income:	2023/24 TZS'000'	2022/23 TZS'000'
Other Income (Note 16.0)	1,526,740	89,719
Less: Unrealised gain	(205,010)	(29,223)
	1,321,730	60,496

6.19.4 Personnel Expenses

	2023/24 TZS'000'	2022/23 TZS'000'
Total Personnel Expenses	5,190,295	4,834,027
Staff Payments	38,278	57,078
Less: Provision - Complementary Benefit	(405,559)	(228,439)
Provision for Staff Leave	(6,555)	(4,368)
Total	4,816,459	4,658,298

6.19.5 Administrative Expenses

	2023/24 TZS'000'	2022/23 TZS'000'
Opening Payable	862,754	567,968
Total Administrative Expenses(N.16)	3,999,938	6,612,761
Less: Provision for Bad Debts	(957,345)	(3,675,381)
Less: Provision for ECL	3,475	(8,127)
Closing Payable	97,652	862,754

CONTRACTORS REGISTRATION BOARD

Total	3,811,170	2,634,467
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6.19.6 Reconciliation of net cash flows from operating activities to surplus /deficit

	2023/24 TZS'000'	2022/23 TZS'000'
Surplus for the year	4,625,714	2,229,994
Depreciation	618,900	467,868
Amortization	29,677	-
	5,274,291	2,697,862
(Increase)/Decrease in Trade and Other Receivables	-1,192,362	-301,563
(Increase)/Decrease in Contractors Assistance Fund (CAF) Deposit	-129,487	102,161
(Increase)/Decrease in Provision (Accrued Leave)	-6,555	-13,183
(Increase)/Decrease in Trade and Other Payables	-612,115	228,560
(Increase)/Decrease in Provisions for (Complimentary Benefits)	405,559	228,439
Net Cash Flows from Operating Activities	3,739,329	2,737,958

6.20 Contingent Liabilities

In 2002 The Board established a Contractors Assistance Fund (CAF) to assist and/or guarantee contractors on advance guarantees and bid bonds. The Board had set aside TZS 4.02 billion deposited with CRDB bank PLC on FDR terms. As at 30 June 2024 the Board guaranteed contractors work to the tune of TZS 4.12 billion. Contingent liability arises as a result of possible default by contractors to meet the requirements of the guarantee and the bid bonds whereby the Board shall be clearly bound to repay the guaranteed amount. 190 Contractors benefited from the guaranteed amount

6.21 Prior Period Adjustments

	2023/24	2022/23
Adjustment of fully depreciated furniture	(52,438)	
Adjustment of fully depreciated Motor vehicle	533,827	
Adjustment of fully depreciated Intangible assets	267,096	
Adjustment for Investment depreciation	(29,960)	
Adjustment of fully depreciated Office equipment	(1,594)	
Adjustment for electronic depreciation	12,966	

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CONTRACTORS REGISTRATION BOARD

Total Adjustments	729,897
Transfer of Asset from Office Equipment to intangible Asset	3,808
Transfer of Asset from Fitting to Office Equipment	7,107
Correction of disposed assets	506,525
Correction of disposal of Furniture	164,660
Transfer of Asset from Investment to Building	8,743,477

6.22

Corporate Tax

The Board is exempted from Corporation tax.

6.23 Related Party Transactions

Related party transactions are dealt with at arm's length in the normal course of business and on the terms and conditions similar to those applicable to other customers. Related party transactions involve remunerations of directors and the key management personnel (Heads of departments and Units) During the year ended 30 June 2023 remunerations to the Board members and the key management personnel were as follows: -

	2023/24	2022/233
	TZS'000'	TZS'000'
Directors' Fees	49,000	34,000
Key Management Personnel Remuneration	1,076,981	1,076,981
Total	<u>1,125,981</u>	<u>1,110,981</u>

TRANSACTIONS WITH OTHER GOVERNMENT ENTITIES		
S/No	Institution	Amount
1	Architects & Quantity Surveyors Registration Board	500,000
2	Business Environment Growth & Innovation	169,482,240
3	Engineers Registration Board	1,000,000
4	Government Procurement Service Agency	250,000
5	Land Transport Regulatory Authority	447,027,856
6	Ministry of Transport	1,500,000
7	Ministry of Finance	1,250,000
8	Ministry of Works	2,000,000
9	National Bureau of Statistics	2,250,000

CONTRACTORS REGISTRATION BOARD

TRANSACTIONS WITH OTHER GOVERNMENT ENTITIES		
S/No	Institution	Amount
10	Public Procurement Appeals Authority	250,000
11	Procurement and Supplies Professionals and Technicians Board	214,056,448
12	Rural Water Supply and Sanitation Agency	250,000
13	Tanzania Agricultural Development Bank	111,046,560
14	Tanzania Fertilizer Regulatory Authority	1,250,000
15	The Mining Commission	1,000,000
16	Tanzania Cooperative Development Commission	750,000
17	Weight & Measures Agency	250,000
		954,113,104

6.24 Events Subsequent to the Reporting Date

There are no events subsequent to the reporting date of such nature that would require additional disclosure or adjustments to the financial statements.

6.25 Comparative Figures

Where necessary, comparative figures have been re-classified to conform to the current year's presentation.

6.26 Functional and Presentation Currency

These financial statements are expressed in Tanzania Shillings which is the Boards functional and presentation currency.

6.27 Provision for Expected Cash Loss (ECL)

CASH AND CASH EQUIVALENTS	2023/24	2022/23
Cash at Bank and on hand	12,460,061	8,725,962
Expected credit Loss		
Opening	(8,127)	-
Charged during the year	3,475	(8,127)
Closing	(4,652)	(8,127)
Cash as per Statement of Net Asset	12,455,409	8,717,834



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